

**Minutes of the Annual Parish Council meeting  
held on  
Monday 13 July 2015  
at 7.30pm in the Manor Room.**

**THOSE PRESENT:**

C Doel, R George, G Fortune, J Boldon, A Cessford and A Barley. Also present were two members of the public.

**1 APOLOGIES:**

Received from D Tonge, G Heard, G Steer and J Adams.

**2 DECLARATIONS OF INTEREST:**

None

**3 PUBLIC QUESTION TIME:**

Mrs Lynda Newbury raised the matter of the Chairman's comment regarding the Whitehall Garden Centre consultation which was reported on page 9 of the Wiltshire Gazette and Herald. This gave the impression that the Parish Council had no objection to the proposed expansion. The Chairman said that what he had told the reporter was that he was glad to see the actual entrance had not been changed. When the planning application is received from Wiltshire Council members of the Parish Copuncil will consider it and make their comments accordingly.

**4 MINUTES OF PREVIOUS MEETING (HELD 8 JUNE 2015):**

Proposed JB, seconded GF, that these be accepted as a true record. Agreed.

**5 ACTION/UPDATE FROM MINUTES:**

Wifi - still outstanding.

JA had drafted the Complaints Policy and this had been circulated. It was proposed by RG, seconded by AC that this be adopted by the council. Agreed.

**6 AREAS OF RESPONSIBILITY:**

**J Boldon -**

Agreed letter be sent to Alistair Cunningham setting out PC opposition to CAUSE 2015 proposal to have the proposed housing allocation to the south-west of Chippenham extended southwards to the Lackham Roundabout.

**R George -**

Report No.23 was circulated prior to the meeting.  
Pavilion Project - Members confirmed their support for a new build as their preferred option. A public consultation would be held 12/13 August in the Manger Barn.

**A Cessford -**

Village Hall minor works needing to be undertaken include gents' toilets, redecoration of chair store together with new flooring; taps and flooring in kitchen and dishwasher will be repaired.

### **G Fortune/A Barley -**

A review of cemetery charges had been undertaken and it was recommended that these remain the same. Agreed.

Amenity seat now installed at the top of Nethercote and favourable comments received from residents nearby.

Corsham Road play area - still outstanding.

Mrs Sylvia O'Neill had reported that the fencing to the west of the cemetery chapel has been damaged and sheep getting in. CD to see Mr Hopkins.

### **C Doel -**

Folly Lane drain now unblocked.

Network Rail have agreed to reinstate the roadside on both Folly Lane and Corsham Road.

Yellow lines on Bowden Hill faded - form needs to be completed to have these repainted.

One Way system - meeting to be held to agree a way forward.

## **7 ALLOTMENTS LEASE:**

JA had examined the lease and a few things need tidying up. Copy to be sent to the Garden & Allotment Association.

## **8 CORRESPONDENCE:**

Emails received during the month had been forwarded and a list of letters received circulated.

3 Resident from Corsham Road highlighted that Lovers Lane is overgrown and needs cutting. CD to ask Simon White to deal with this.

4 Advice from Electoral Services Officer stating that the casual vacancies can be filled by co-option. Notice to be placed in Parish Mag and on noticeboard.

## **9 FINANCE:**

### **i) Accounts –**

Proposed by AC, seconded by GF that the following accounts be paid:

S J White	£ 438.64	(for June)
G Westall	£ 35.00	
S Steward	£ 284.36	
LaBox	£1000.00	(4th stage payment)
Lacock Village Hall	£ 30.00	
Gillian Ballinger	£ 50.00	(internal audit)
Post Office Ltd HMRC	£ 204.00	(PAYE)
Burfield Creative	£ 216.00	(website hosting)
National Trust	£ 0.50	(bus shelter rent)
Wessex Water	£ 26.80	(Hither Way Allotments)
Action Force	£ 100.00	
LaBox	£1000.00	(5th stage payment)

The Clerk advised that £100 in cash had been received for the railings.

**ii) Statement of Account –**

Proposed AC, seconded JB, that the Statement of Account as at 30.6.15 showing a balance of £9708.94 in the current account be signed as correct by the Chairman.

**10 PLANNING:**

15/05843/FUL Provision of temporary teaching accommodation for a period of 5 years at the site of Notton House School - Notton, Lacock

Members, being aware of the necessity for more teaching accommodation at the site, had no objection in principle provided that permission was for the 5 years only.

**11 ANY OTHER BUSINESS:**

- i) Nethercote verges - condition totally unacceptable.
- ii) Recycling centre in Melksham closed on Tuesdays and Wednesdays.

**13 DATE OF NEXT MEETING:**

Monday 14 September 2015.

There being no further business the Chairman declared the meeting closed at 8.40pm

Signature of Chairman upon approval of Minutes

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14 September 2015