**Minutes of the Parish Council meeting**

**held on**

**Monday 14 October 2013**

**at 7.30pm in the Manor Room.**

**THOSE PRESENT:**

T O’Neill (Chairman), J Boldon, C Doel, R George, Mrs Cessford, G Steer and

R Troughton.  Also present were Dick Tonge and two members of the public.

**1          APOLOGIES:**

Apologies received from Mr Barley.

**2          DECLARATION OF INTERESTS:**

There were none.

**3          MINUTES OF PREVIOUS MEETING:**

It was proposed by Mrs Cessford, seconded by Mr Boldon, that the minutes of the meeting held on 2 September 2013 be accepted and signed as a true record.  Agreed.

**4          MATTERS ARISING:**

**Amenity Seats –**

Mr Heath had submitted a quote in the sum of £750 for the amenity seats.  It was proposed by Mr Doel, seconded by Mr George, that the quote be accepted.  Agreed.

**5          AREAS OF RESPONSIBILITY:**

**MVT –**

Mr Doel reported that the MVT will be donating £1K to be distributed among village organisations.  PC will be asking for a donation.

**Community Day –**

Mr Doel advised that Gemma Winslow is the co-ordinator for Community Days and Lacock will have the first Wednesday of each month – in October both bridges to be cut and also the footpath down Cantax Hill.  Any areas needing attention please let Mr Doel know.

**Playing Field –**

Mr George advised that the stone tiles have yet to be returned to the National Trust.  The lease on the Cricket Pavilion expired in 2008.  Lacock Cricket Club will be paying the £100 owed by the end of the month.  They will also be clearing the builders’ rubber from the corner of the playing field.  Agreed that Mr George negotiate for a new draft lease.

**Village Hall –**

Mrs Cessford advised that details of WiFi for the Village Hall had been passed to Mrs Newbury, Secretary of the Village Hall Management Committee.

Mrs Cessford to obtain quotes for the cleaning of the bus shelters.

**PC Website –**

Mr Steer advised that he is looking into making the site more user friendly/interactive.

WPC Mandie Ball advised the meeting that the recovered tiles are exhibits and it could take six months before they are returned.  She is trying to resurrect the Speed Watch team – a new co-ordinator has been employed by the police – and hopefully within the next month a meeting with volunteers will be held.

**6          TEMPORARY ROAD CLOSURE:**

The Chairman reminded the meeting that any comments regarding the experimental road closure should be sent direct to Wiltshire Council by the end of November.  There will be some form of public consultation before the order is made permanent.  Mr Steer to draft a note for inclusion in the Parish Mag giving details of how parishioners can make comments on the Order via the Wiltshire Council website.

**7                      CORRRESPONDENCE:**

A list of correspondence received had been circulated with the Agenda:

1          Email from Peter Glen re Lack of Parking Enforcement – noted.

3          Email from Chris March re PC concerns about deadlines for comments on planning applications – noted

4          Letter to Ron George from Norman Addison re Lackham Traffic – the college is not doing what they undertook to do – close the drive in the evening.  It was agreed that a letter be sent to Mr Revill.

Correspondence received after the list was compiled:

5          From Graham Heard re recent property lettings within the village.

6          Wiltshire Council re flooding – passed to Mr Doel.

**8          FINANCE –**

**i)              Accounts –**

It was proposed by Mrs Cessford, seconded by Mr Steer, that the following accounts be paid:

Simon J White                                    £414.00                       (for September)

G Westall                                £  35.00

S Steward                               £269.80

Post Office Ltd re HMRC        £195.00                       (¼ PAYE)

GrantThornton                        £240.00                       (audit fee)

National Trust                          £325.86                       (water – allotments)

National Trust                          £  45.00                       (allotments rent)

C Williams                              £  65.00                       (computer repair)

Gillian Ballinger                       £  90.00                       (internal audit 2012 & 2013)

T P O’Neill                               £  20.00                       (o/hanging tree –TownBridge)

**Statement of Account –**

It was proposed by Mr Troughton, seconded by Mrs Cessford, that the Statement of Account showing a balance of £14,539.58  in the Co-operative Bank current account as at 4 October 2013 be signed as correct by the Chairman.  Agreed.

**Audit –**

The Clerk advised that the audit was now complete.

**9          PLANNING:**

|  |  |  |
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|   | N/13/02453/FUL | Extension to dwelling – Woodman’s Cottage, Bowden Hill, Lacock |
|   | N/13/02247/TCA | Reduce height and thin hawthorn and elder hedge to front of building and prune elder at rear – BT Building,Folly Lane, Lacock |
|   | N/13/03617/FUL | Erection of single storey extension to form garage (renewal of planning permission 08/02225/FUL) – The Brambles,Corsham Road, Lacock. |
|   | N/13/04355/LBC | Proposed 1st floor extension over rear addition (revision of 12/01649/LBC/FUL) – Lacock United Reform Chapel,Chapel Hill, Lacock. |
|   | **The Parish Council raised no objection to the above applications.** |
|   | N/13/03008/FUL | Change of use to holiday let and associated alterations – Stable Yard and associated land –Mons Lane, Notton, Lacock. |
|   | **It was noted that this application had already been refused by Wiltshire Council.** |
|   | N/13/03025/TCA | Removal of 2 conifer and 1 corkscrew willow – 28 Reybridge, Lacock.  |
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| **The Parish Council objected to this application as there is no reasonable justification for the removal.** |

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**10        ANY OTHER BUSINESS:**

i)          Poppy Wreath for Remembrance Sunday.

ii)         Defibrillator – chase up.

iii)         PC minutes on website.

iv)        Yellow lines need repainting.

v)         Mons Lane junction proposal.

**11        DATE OF NEXT MEETING:**

The next Parish Council meeting will be held on Monday 11 November 2013.

There being no further business the Chairman declared the meeting closed at 9pm.

Signature of Chairman upon approval of Minutes ……………………………….

11 November 2013