

**Minutes of the Annual Parish Council meeting  
held on  
Monday 14 September 2015  
at 7.30pm in the Manor Room.**

**THOSE PRESENT:**

C Doel, R George, G Fortune, J Boldon, A Cessford, J Adams, G Steer and A Barley.  
Also present were two members of the public and G Heard (NT).

**1 APOLOGIES:**

Received from D Tonge.

**2 ELECTION OF OFFICERS:**

Chairman - C Doel proposed by RG seconded AB - no other nominations.  
Vice Chairman - J Boldon proposed by RG seconded AC - no other nominations.  
CD and JB duly elected for the remainder of the term.

**3 DECLARATIONS OF INTEREST:**

There were none.

**4 PUBLIC QUESTION TIME:**

Nothing raised.

**5 MINUTES OF PREVIOUS MEETING:**

Minutes of the meeting held on 13 July 2015 were approved and signed as being a true record.

**6 ACTION/UPDATE FROM MINUTES:**

**J Boldon -**

Meeting with Alistair Cunningham to be requested - CD and JB to attend.

**A Cessford -**

Wifi now working. Some works in Village Hall still o/s.

**7 CO-OPTION TO FILL THREE VACANCIES:**

Five applications had been received. A secret ballot was undertaken and the successful candidates were Andrew Turnbull, Jane Durrant and Terry Krill.

RG left the meeting at this point.

**8 AREAS OF RESPONSIBILITY:**

**J Boldon -**

Notification has been received that Mr Patrick Whitehead has been appointed as the Inspector for the Examination of Chippenham Site Allocations Plan.

JB and RG will be attending the Community Resilience discussion at the CAB on 23 September.

Re Summary of Feedback from the Public consultation re the Pavilion Project it was agreed that the additional comments/feedback from visitors should be included as an addendum on a separate sheet.

#### **C Doel -**

CD thanked RG and Sarah Gibson for organising the recent Pavilion Project consultation.

CD proposed that Sarah Gibson be retained on a consultancy basis for a further three months at £500 per month. Seconded JA. Agreed.

#### **A Cessford -**

AC proposed, seconded AB, that the PC purchase new stacking chairs and trolleys for the Village Hall at a cost of £4,000 plus VAT - the cost to be reimbursed by the Village Hall Management Committee. Agreed.

#### **G Fortune/A Barley -**

Compost bin in cemetery to be extended.

Railings along the back of the cemetery - bolts have disintegrated when railings have been pulled apart and need repair. CD to obtain a quote.

Front gates in poor condition and need cleaning and painting - next year?

Two sets of railings on the steps both need a coat of paint.

Telephone box in poor condition.

Grit bin paint now coming off.

Slat on bench along side of cemetery chapel needs fixing.

#### **C Doel -**

Style of permanent barrier still to be decided. Wiltshire Council will do the planning and specification and the cost, under £1k will be split 50/50 between the parish council and National Trust.

Filming of Dr Thorn 28/29 September in Church Street and part East Street. Parish Council will receive £6K.

### **9 ALLOTMENTS LEASE:**

The Garden & Allotment Association had advised that they would be considering the lease at their 6 October meeting and would submit their comments after that. In the meantime the Chairman to speak to Patrick Gleave (NT).

### **10 CORRESPONDENCE:**

Emails received during the month had been forwarded and a list of letters received circulated.

- 1 From Mr Piper re West Street flooding during the winter. Wiltshire Council aware of the problem and will be looking into this matter.
- 4 MVT formally requesting use of playing field on 20/21 August 2016 for their Lacock at War event. Agreed.

### **11 FINANCE:**

#### **i) Accounts –**

Proposed by AB, seconded by GF that the following accounts be paid:

S J White	£ 438.64	(July a/c)
G Westall	£ 35.00	(July)
S Steward	£ 287.64	(July)
LaBox	£1000.00	(4th stage payment)
Travis Perkins	£ 67.19	(amenity seats)
Unique Signs	£ 281.88	
R George	£ 40.00	

All the above paid during August recess.

LaBox	£1000.00	(5th stage payment)
P Wollacot	£ 120.00	
Grant Thornton	£ 240.00	(audit)
S J White	£ 438.64	(August a/c)
G Westall	£ 35.00	
S Steward	£ 287.68	
Lacock Parish Council	£7000.00	(trs to deposit a/c)

The Clerk advised that the Audit was now complete.

**ii) Statement of Account –**

Proposed AC, seconded JA, that the Statement of Account as at 10 August 2015 showing a balance of £15,674.07 in the current account be signed as correct by the Chairman.

**12 PLANNING:**

15/08257/FUL Proposed change of use from agricultural to commercial equestrian use to include stabling and tack rooms within existing building, all-weather riding area and 2 paddocks - Wick Farm, Wick Lane, Lacock.

15/08340/LBC & 15/08293/FUL  
Proposed conversion of barn into two residential units (re-submission of 14/10085/LBC) - Showell Farm, Showell, Chippenham.

There were no objection/comments made re the above applications.

**13 ANY OTHER BUSINESS:**

i) Lackham - PC needs to re-establish relationship.

**14 DATE OF NEXT MEETING:**

Monday 12 October 2015.

There being no further business the Chairman declared the meeting closed at 9.10pm.

Signature of Chairman upon approval of Minutes

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12 October 2015