

**Minutes of the Annual Parish Council meeting
held on
Monday 13 June 2016
at 7.30pm in the Manor Room.**

THOSE PRESENT:

C Doel, J Boldon, A Turnbull, A Barley, A Cessford, J Durrant, G Fortune, G Steer, T Krill and R George. Also present was G Heard (NT) and four members of the public.

1 APOLOGIES:
Nil

2 DECLARATIONS OF INTEREST:
Nil

3 PUBLIC QUESTION TIME:

Stuart Gregory gave an update on the traffic survey. 200 questionnaires were delivered. Article published in the June edition of the parish magazine and on the website. 18 online replies had been received. He urged people to complete the form. A further traffic survey planned for July and hopefully results to be published in the August edition of the parish magazine. It is proposed to present the summary in September.

Tony Peacock gave a brief overview of the objection to the Chippenham Site Allocations Plan DPD.

4 MINUTES OF PREVIOUS MEETING:

Minutes of meeting held on 9 May 2016 agreed and signed as a true record.

5 UPDATE FROM MINUTES:

Lacock bridge repairs scheduled for September.
Reybridge bridge - no details yet - in hand.

Filming of White Princess - film company wants to come a day earlier - carpentry people.

6 AREAS OF RESPONSIBILITY:

C Doel

CD had attended the meeting on the DPD. A remodel has been produced and there are various criteria within it that need to be addressed. Two sites Rawlings Farm to the north of Chippenham 650 houses and Howell 1400 houses. Traffic model did not include any counts; suggestion to build a road from A4 top of Monkton Park over the railway bridge and join up with A350 but only after the houses have been built. Tony Peacock, JB and CD to compose a letter of objection citing the traffic implications.

A Turnbull -

UPW will trim the edge of Lovers Walk next week.
Corsham Road play area - grass needs cutting as it's not Green Square's responsibility.
Simon White had quoted to add the maintenance of the play area to his contract at a cost of £94 per month for 10 months. This was considered too expensive and it was suggested that The Landscape Group be asked to quote and the go ahead was given if the cost was acceptable.
Post on the wooden walkway at Abbey Bridge missing. TK to report to WC.

J Durrant -

Flood Working Group met on 18 May and issue re Stoggy Lane and the ditches has been raised.

National Trust to learn some trees out of the river.
Weed spraying - not doing any in Lacock.
Environment Agency - to see how to get better flood warnings to us.

A Barley -

UPW have collected the first of the equipment.
Quote needed for painting the railings. Hamlet Decorators - newer railings: 2 coats of paint plus gates and handrails = £1720. Another quote needed.

G Fortune -

Allotment Association will be setting up an email address for enquires on the website.
Planning Applications for the cedar trees - decision expected 6 July.
Two quotes for the removal of the trees had been received:
Andrew Pearce: £5500 plus VAT
Acer: £3045 plus VAT.
Silverwood: quote awaited.

A Cessford -

New blackout blinds will be installed a week on Friday.
New oak noticeboard for outside the hall was available for members to see.
Curtains for village hall in the process of being made up.

R George -

Report No.33 had been circulated prior to the meeting.
Open running event confirmed and booking form completed.
Wiltshire Jaguar Car Club have requested to hold their event in the Playing Field but as it is being used for football on 11 September they could use the Pound and part of Red Lion Car Park - to be agreed with NT.
Old Pavilion Refurbishment - overspend of £212.
Members agreed to approve:
5.2 further contribution of £212 to cover the overspend.
5.3 delegated authority to the Project Steering Group to recommend, or not, to the next meeting that a contract be awarded for design work as outlined in Section 4 of the report.

T Krill -

Attended the launch of Parish Steward scheme. PS will come once every 4 months for one day. Prior to the visit a list of work needing to be done will be drawn up. Twenty PS are currently being recruited and will be managed by the Area Engineer. New vehicles will be provided and they will start in October. They will undertake to repair minor defects - only Highways and not work meant for other teams.

7 STRATEGIC PLAN:

It was agreed that a new steering group be formed to take the plan forward.

8 CORRESPONDENCE:

A list had been circulated prior to the meeting.

- 2 Confirmation received from Wiltshire Council advising that PC vacancy can be filled by co-option. It was agreed that a notice be put in the parish magazine.

9 FINANCE:

i) Accounts –

Proposed by AC, seconded by TK, that the following accounts be paid:

516	T F Slade	£ 69.60	(signwrite oak plaque)
517	Simon Venner	£ 300.00	(oak clock mount)
818	S J White	£ 438.64	(for May)
819	G Westall	£ 35.00	
820	S Steward	£ 286.15	
821	Gillian Ballinger	£ 50.00	(internal audit)
822	The Landscape Group	£ 229.40	(for May)
823	The Landscape Group	£ 58.20	(extra marking)
824	John Miller Ltd	£1000.00	(gardening machinery)

ii) Statement of Account –

Proposed RG, seconded GF, that the Statement of Account as at 6 June 2016 showing a balance of £17,689.13 in the Co-operative Bank current account and £47,077.87 in the Cambridge & Counties Bank deposit account, be signed as correct by the Chairman. Agreed.

iii) To approve Section 1 of the Annual Return -
Agreed and signed by the Chairman.

iv) To approve Section 2 of the Annual Return -
Agreed and signed by the Chairman.

v) Grant Application from Lacock School -
it was agreed that three quotes and more information was required before considering the application.

10 PLANNING:

16/03264/FUL -

Proposed non load bearing agricultural building to replace existing fire damaged building - New Farm, Corsham Road, Lacock. No objection/comment raised.

11 ANY OTHER BUSINESS:

- i) Nettles along Abbey wall.
- ii) WI would like to donate 500 bulbs for Cantax Hill to celebrate the Queen's 90th birthday.

12 DATE OF NEXT MEETING:

Monday 11 July 2016

There being no further business the Chairman declared the meeting closed at 9.05pm

Signature of Chairman upon approval of Minutes.

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11 July 2016