

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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Minutes of the Annual Parish Council meeting held 15 May 2017 at 7.30pm in the Manor Room.

THOSE PRESENT:

C Doel, J Boldon, A Barley, A Cessford, J Durrant, G Fortune, A Turnbull, S Gregory and R George. Also present were G Heard, Ben Anderson and one member of the public.

1 APOLOGIES:

Received from G Steer and P Shaw

2 DECLARATION OF ACCEPTANCE OF OFFICE:

All those present duly completed and signed the Declaration of Acceptance of Office. GS and PS had previously completed their forms.

3 ELECTION OF CHAIRMAN FOR 2017/2018:

Chris Doel Proposed by RG/JB - there being no further nominations CD was unanimously elected as Chairman for the coming year and took the chair.

4 ELECTION OF VICE CHAIRMAN 2017/2018:

Jane Durrant Proposed by AT/SG
John Bolden Proposed by AC/GF

A vote was taken JD - 3 votes and JB - 4 votes.

5 AREAS OF RESPONSIBILITY:

It was agreed as follows:

RFO/Village Hall/Bus Shelters	AC
Footpaths/Corsham Road Play Area	AT
Cemetery/Amenity Seats	GF/AB
Emergency Planning/Flooding/Governance	JD
Planning	JB
Highways/CATG	SG/PS
Playing Field	RG
Website/School Liaison	GS

6 DECLARATIONS OF INTEREST:

JB declared an interest in Planning Application 17/02317/FUL - neighbouring property.

AB declared an interest in the Relish Marathon - at least one person will be staying at his B&B.

7 ADJOURNMENT FOR PUBLIC QUESTION TIME:

There was no matter raised so the meeting continued.

8 MINUTES OF PREVIOUS MEETING:

Members resolved (GF/JB) to accept the minutes of the meeting held on 10 April 2017 as a true record.

9 UPDATE FROM MINUTES:

Amenity Seats -

James Glen had advised the Clerk that he proposes to commence the work on 22 May and to have it completed by 29 May.

10 AREAS OF RESPONSIBILITY:

R George -

Recreation field - first cut has been done.

It was necessary to report a flood in the old pavilion - repairs have been carried out.

A Turnbull -

Corsham Road Play Area - grass will be cut during the week.

Several footpath issues still outstanding with action promised.

AT meeting with Paul Millard to discuss the footpath network.

G Fortune -

Allotments Association - The insurance issue has been resolved by Tara Castle.

Rogation Sunday will involve a walk through Abbey allotments.

A parishioner had fallen up the cemetery steps as a result of imbalance.

A Barley -

UPW - not the regular team had cut the churchyard on a Sunday morning. Amenity seats refurbishment going ahead.

C Doel -

CD had emailed the police asking for a meeting re the weight restriction signage and SG had raised the matter as an issue with CATG. CD disappointed that no reply had been received from PC Fletcher or Dominic Gerety re the meeting. Dominic Gerety agreed to look at the siting of the signs i.e. they are either within the zone or just outside the zone.

MVT - a meeting had been held - the same format as last year. Spitfire fly past on the Sunday.

S Gregory -

SG and CD had met Kate Wysocki re possible siting of gates. Various locations were discussed. Waiting for KW to come back with options on signage and different types of gates.

J Durrant -

Path to seat by ford - members resolved(RG/AC) to award the work to Robert O'Neill at a cost of £1080.80 inc.VAT.

Blockage in river - no action from WWA.

11 CORRESPONDENCE:

A list of correspondence received had been circulated prior to the meeting:

- 3 Email from N Addison - Clerk to advise that PC concern related to the proposed development being too close to the public highway and therefore in a prominent position.
- 4 Clerk to advise Graham Heard that PC received £382 last year and that the money would be used for the maintenance of the Playing Field.
- 5 From WCC re Corsham Road Waiting Restriction request - members requested that the yellow lines should extend from the traffic lights to Rosemary Lane.
- 6&8 Various emails between Mark Stansby and Peter Glen re Weight Restriction - noted.
- 7 Wiltshire Bobby Van - members resolved (AB/JB) to donate £100 to this organisation.
- 9 Application for temporary road closure re Relish event - noted.
- 10 Parish and Town Council Highway Meeting - SG will be attending.

12 FINANCE:

i) Accounts -

It was proposed by AC, seconded GF and resolved that the following accounts be paid:

400635	S J White	£ 451.80	(for April)
400636	G Westall	£ 35.00	(for April)
400637	S Steward	£ 300.57	(£285.60+ £14.97)
400638	WALC	£ 399.80	(annual sub)
400639	John Miller	£1000.00	(UPW)
400640	Aon UK	£ 450.25	(annual insurance)
400641	Idverde Ltd	£ 233.99	(Grounds mtce - April)
400642	Labox	£3600.00	(part payment - feasibility)
400643	James Glen	£ 976.67	(amenity seats)
DD	BT	£ 60.96	
400644	Action Force Pest Control	£ 350.00	(cemetery)
400645	Neil Ballinger	£ 90.00	(cricket pavilion flood)
400646	Idverde Ltd	£ 229.40	((grounds mice - Jan)
400646	The Bobby Van	£ 100.00	

ii) Statement of Account -

It was proposed by GF/JD and resolved that the Statement of Account showing a balance of £14,569.43 as at 28 April 2017 in the Co-operative Bank current account and £62578.11 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

iii) Authorised signatories - current account -

It was agreed that the three signatories for the Co-operative Bank current account remain i.e. A Barley, C Doel and J Boldon - any two to sign cheques.

iv) Section 1 of the Annual Return -

Members resolved that the Chairman sign Section 1 of the Annual Return.

v) Section 2 of the Annual Return -

Members resolved that the Chairman sign Section 2 of the Annual Return.

13 PLANNING:

17/02317/FUL

Increase in length of the outbuilding previously granted under permission

16/06449/FUL - 1 Bewley Edge, Lacock.

17/02293/FUL

Open fronted barn for machinery and gazebo to garden - 1 Harefield Cottages,
Corsham Road, Lacock.

17/03612/FUL

Proposed two storey extension and garage - 3 Folly Row, Folly Lane West, Lacock.

There were no objections raised to the above applications.

14 OTHER BUSINESS:

- i) Parish Steward Role - SG or PS.
- ii) Lackham students spotted in play area - only for children under 14 years of age. A notice needed to this effect on the gate at the entrance to the play area. (RG)
- iii) Number of coaches parked in West Street over Easter. (BA)
- iv) Reybridge broadband (BA)

12 DATE OF NEXT MEETING: Monday 12 June 2017.

There being no further business the Chairman declared the meeting closed at 8.46pm.

Signature of Chairman upon approval of Minutes.

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12 June 2017