

# LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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## Minutes of the Annual Parish Council meeting held 12 June 2017 at 7.30pm in the Manor Room.

### THOSE PRESENT:

C Doel, J Boldon, A Barley, A Cessford, J Durrant, G Fortune, A Turnbull, S Gregory and G Steer. Also present were G Heard, Ben Anderson and one member of the public.

### 1 APOLOGIES:

Received from R George and P Shaw.

### 2 DECLARATIONS OF INTEREST:

There were none.

### 3 ADJOURNMENT FOR PUBLIC QUESTION TIME:

There was no matter raised so the meeting continued.

### 4 MINUTES OF PREVIOUS MEETING:

Members resolved (AC/JB) to accept the minutes of the meeting held on 15 May 2017 as a true record with the following amendments:

Declarations of Interest - should read AT not AB.

### 5 UPDATE FROM MINUTES:

#### Areas of Responsibility -

The following was added:

Parish Steward Liaison - S Gregory

#### Planning:

Application No. 17/003612/FUL has been approved by Wiltshire Council.

### 6 AREAS OF RESPONSIBILITY:

#### J Boldon -

Chippenham Site Allocation DPD has been approved.

#### A Turnbull -

Corsham Road Play Area - grounds maintenance contract has commenced and the grass has been cut.

Met with Paul Millard and discussed several items. Enforcement when landowners do not maintain footpath access. Stile on LACO11 Lovers Walk has been repaired by landowner. Stile LACO38 has been repaired by landowner.

**G Fortune -**

Gate post at entrance to cemetery (lefthand side) needs attention. No mole activity at present.

**A Cessford -**

Contacted Ian Revill about the cemetery work and he thought it had been done. Has assured the PC that it will get done.

**A Barley -**

Amenity seats - refurbishment completed and comments received on a job well done. A rolling programme of refurbishment to be established.

**S Gregory -**

SG had circulated the following prior to the meeting:

Highways and Parish Steward Report (May 2017), Highways Presentation at Wiltshire Monkton Park Office (17 May) and Community Area Board meeting (25 May).

Hither Way crossing - Wiltshire Council will require PC to fund £7k towards the total cost. It was agreed that this would be paid with the proviso that National Trust would repay the £7k as soon as it has been paid. (GH has since the meeting provided written assurance.

**J Durrant -**

Wessex Water has responded and advised that they are responsible for the removal of the tree from the river. They have yet to arrange for the work to be carried out. Two guidance papers, on Reporting of Meetings and Public Question Time, had been circulated to members prior to the meeting. These were discussed and amendments agreed.

**G Steer -**

Parish Steward items/visits will be posted on the website.  
List of grants during the past 12 months will be posted on the website.

**R George -**

Report No.1 had been circulated to members prior to the meeting.

The report prompted wider discussion. Many members were not familiar with the pavilion proposals. JB gave a brief outline of the way the project has evolved. It was agreed that a special meeting be held in August at which the the Project Architect would be invited to present the feasibility study for the use of the village hall by the school and Wise Owls.

It was agreed (JD/AC) that a replacement 5-a-side goalpost be purchased at a cost of £300.

**7 CORRESPONDENCE:**

A list of correspondence received had been circulated prior to the meeting:

- 1 From Lacock School re school wall - noted.
- 2 From Peter Glen re road closure for Relish Half Marathon - noted.
- 3 WC re Application for Design of Corsham neighbourhood Plan - noted.
- 4 Temporary Road Closure for Relish event - noted.
- 5 Planning Training Events - 18 July - SG and AT will attend.
- 9 Jack Francis re yellow lines at Corsham Road - a meeting needed with JF SG and CD.
- 11 1st Lacock Scout Group application for grant to replace old and worn out camping equipment. Proposed AC/GF that £1500 be granted. Agreed.

Received since the list was compiled:

- 14 Wiltshire Council - Definitive Maps and Statements - passed to AT.
- 15 Racheal McHenry re Community Commemoration Project 2018 - meeting 28 June 2017.
- 16 GH re property lettings update.

**8 FINANCE:**

**i) Accounts -**

It was resolved (AC/JB) that the following accounts be paid:

400648	S J White	£ 451.80	(for May)
400649	G Westall	£ 35.00	(for May)
400650	S Steward	£ 303.36	(for May)
400701	ID Verde	£ 233.99	(grounds mtce May)
400702	James Glen	£ 976.67	(amenity seats)
400703	John Miller Ltd	£1000.00	(replaces c/n 639)
400704	1st Lacock Scout Group	£1500.00	(grant)

**ii) Statement of Account -**

It was resolved (AC/AT) that the Statement of Account showing a balance of £8763.82 as at 25 May 2017 in the Co-operative Bank current account and £62578.11 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

**iii) Workplace Pension -**

The Clerk advised that she had been issued with a letter from LPC re Workplace Pension. Compliance date is 2 October 2017.

**9 PLANNING:**

**17/04676/FUL**

Change of use of land to B2 (general industrial to accommodate changes to the layout of existing adjacent industrial premises, relating infrastructure including alteration to existing vehicular access, internal roads vehicle parking, hardstandings, drainage and landscaping. The enclosure of the space between two existing buildings to form one building. Single and part two storey extensions to accommodate ancillary offices and loading bays and the erection of 2.4m high paramesh deco welded mesh fencing - Stonegate, The Old Sidings, Corsham Road, Lacock. JB to look into a S106 condition re this application.

**17/04729/FUL**

Change of use from agriculture (pasture) to historic parkland with visitor access - Lacock Abbey, High Street, Lacock.

There were no objections raised to the above applications.

**10 OTHER BUSINESS:**

There was none.

**11 DATE OF NEXT MEETING:** Monday 10 July 2017.

There being no further business the Chairman declared the meeting closed at 8.46pm.

Signature of Chairman upon approval of Minutes.

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10 July 2017