

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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DRAFT Minutes of the Annual Parish Council meeting held 14 May 2018 at 7.30pm in the Manor Room.

THOSE PRESENT:

C Doel, J Boldon, R George, A Barley, A Cessford, J Durrant, G Fortune, P Shaw, S Gregory and A Turnbull. Also present were Ben Anderson, Graham Heard and seven members of the public.

1 PUBLIC QUESTION TIME:

Natalie Coles gave an update to members on the Crime in Corsham Forum which she had been invited to attend following her concerns regarding the number of teenagers and young adults who congregate by the river and cause nuisance by their behaviour and the amount of rubbish, 13 bags after the Bank Holiday, they leave behind in the field. NC asked the PC for support in dealing with this problem.

The Chairman advised that people should ring 101 if there are any issues of concern to report crime. The missing yellow lines at the Abbey Bridge gate into the field have been looked at and will be reinstated.

Six members of the public present had an interest in the Old Mill planning application. Peter Hickman had no great concerns re the extension; demolition and replacement garage - looks different to the first submission - the footprint is smaller than the original - as long as it is not a separate dwelling.

JB thought it was an improvement - less intrusive than previously.
RG was of the opinion that the planning process was a shambles.

2 APOLOGIES:

Apologies were received from G Steer.

3 ELECTION OF CHAIRMAN FOR 2018/19:

There being no other nominations it was proposed by JB, seconded AC, and resolved to elect Cllr Doel as Chairman of the Parish Council for 2018/19. The Chairman duly signed his Declaration of Office.

4 ELECTION OF VICE CHAIRMAN FOR 2018/19:

There being no other nominations it was proposed by RG, seconded CD, and resolved to elect Cllr Boldon as Vice Chairman of the Parish Council for 2018/19. The Vice Chairman duly signed his Declaration of Office.

5 AREAS OF RESPONSIBILITY:

It was agreed that the Areas of Responsibility remain the same. AT agreed to take on the website in place of Gary Steer.

It was felt that as GS had not attended many meetings during the past six months he should be asked to re-submit his resignation following the October 2017 extension.

6 DECLARATIONS OF INTEREST ON AGENDA ITEMS:

There were none.

7 MINUTES OF PREVIOUS MEETING:

Amendment - Under Areas of Responsibility -
A Turnbull - 4th line should read "AT meeting with Senior Rights of Way Warden re **Lac17** ..."

It was resolved (JB/AC) that the minutes of the meeting held on 9 April 2018 be signed as a true record.

8 UPDATE FROM MINUTES:

There was none.

9 AREAS OF RESPONSIBILITY:

John Boldon -

JB advised that re Neighbourhood Planning the guidance and legislation has not changed. There is no justification for Lacock PC to prepare a Neighbourhood Plan. There is no development proposed in the parish. A questionnaire will be sent to PC to help members decide whether they should prepare a Plan. It is very costly and should not be undertaken lightly.

J Durrant -

Wessex Water have advised that the tree in the river will be removed in June.
Letter from Wiltshire Council re Localism Act - reminder that Register of Interests should be updated. Members were asked to check their entries.
Notes on GDPR had been circulated to members.

R George -

Report No.10 had been circulated prior to the meeting. RG reported football matches have finished and cricket has commenced.
A development proposal for the reconfiguration of the children's play area will be included in the June report.
RG has met with the Chair of Governors and the Head of Lacock Primary School who have agreed that the School Board of Governors will adopt a revised formal estates strategy by July which will confirm their intention to proceed in partnership with the Council.

G Fortune -

GF advised that the Lacock Gardens & Allotments Association will be sending out a letter re GDPR to all members of the association.

A Barley -

AB reported that the amenity seat outside the garden centre has been reinstalled.

S Gregory/P Shaw -

PS advised that PC Gerety has visited a number of contractors and the number of vehicles over 7.5 tons using the roads in Lacock has dropped dramatically. It was agreed that the Clerk should write to Peter Glen to thank him for supplying detailed information and PC Gerety for his involvement in this matter.

The issue of coaches parking/dropping off visitors in the village is still a matter to be resolved. A letter to coach operators to be drafted. (PS)

The pedestrian crossing consultation has closed and the matter has gone to Cabinet because of the objections received.

SG has met with School Governors to discuss the parking outside the school - a questionnaire has been compiled for parents.

SG and PS met with Graham Heard to discuss parking outside the Abbey entrance, use of yellow lining etc.

Review of A boards by Paul Bollen still outstanding.

Parish Steward - main focus is on spraying of weeds. Road sweeper needed at least once a month in the parish.

A Turnbull -

Website - AT has moved the https to the web server. Privacy notice will be added.

28 persons have signed up to the PC website.

Screen in the Village Shop still outstanding - awaiting password from Peter Self.

Corsham Road play area repair has been carried out satisfactorily.

Footpaths - no issues. Lac17 as it passes Rey Mill House - landowner has undertaken to carry out minor repairs.

10 REVIEW OF PC POLICIES:

PC policies had been issued during the year and there were no updates.

11 CORRESPONDENCE:

A list of correspondence received had been circulated prior to the meeting.

1	From Linda Tapliss – would like to put a bench in the playing field in memory of her brother – Brian Sprules - passed to AB.
2	From Jamie Mundy (Senior Engineer, Highway Network Management) re requests for parking restrictions.
3	From George Jenkins re siting of proposed bench in memory of Brian Banks – opposite Fox Talbot Museum or near The George Inn or St Cyriac’s church? - AB dealing with this.
4	From Jack Francis re Winter 22018/2019 together with form for completion outlining PC requirements – return by end of August - passed to JD.
5	Letter from Michelle Donelan re traffic through village etc. To be put on noticeboards and website urging parishioners to respond direct to MD.
6	Responses to Michelle Donelan’s letter from Messrs Micheal Jones, Bruce Avison, Christopher Leslie, Mike Chislett
7	Peter Glen re Zebra Crossing.
8	Cllr Wayman’s Highways Newsletter – May
9	Guidance for Parish and Town Councils on receiving and the use of CIL funds.
10	Notification of Commencement of Work from Stonegate at the Old Sidings, Lacock – will begin on 14 May 2018.
11	Councillors Briefing Note No.348 – Electoral Review of Wiltshire Council – Update Consultation on New Division Boundaries.
12	Councillors Briefing Note No.350 – Recruitment of Foster Carers.
13	Councillors Briefing Note No.351 – Update on transformation of adult social care services.
14	Councillors Briefing Note No.352 – Termination of free of charge waste collection services from halls, meeting rooms or social clubs - passed to AC.

15	Councillors Briefing Note No.353 – UK Youth Parliament 2018 elections and activity.
16	Councillors Briefing Note No.354 – GDPR – Information for Town and Parish Councils
17	From Peter Glen re Enforcement on the C155. Clerk to instructed to write to letter of thanks to PB for supplying information and PC Gerety for involvement in visiting contractors etc.

12 FINANCE:

i) Accounts -

It was resolved (AC/JD) that the following accounts be paid:

400888	HMRC	£ 184.15	(for PAYE arrears)
400901	N Ballinger	£ 900.00	(pavilion repairs)
400902	S J White	£ 451.80	(for April)
400903	G Westall	£ 35.00	(for April)
400904	S Steward	£ 303.77	(for April)
400905	Labox	£1800.00	(2nd part payment)
400906	Idverde Ltd	£ 233.99	(Grounds mtce for April)
400907	Outdoor Play South West	£ 312.00	(C/R play area repairs)
400908	BHIB Ltd	£ 405.23	(PC insurance)
400909	WALC	£ 42.00	(GDPR briefing)

ii) Statement of Account -

It was resolved (AC/RG) that the Statement of Account showing a balance of £12976.05 as at 30 April 2018 in the Co-operative Bank current account and £66274.89 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

13 PLANNING:

18/03255/CLE

Occupation of cottages without compliance with agricultural occupancy condition - Catridge Farm Cottages, Wick Lane, Lacock. NO COMMENT

18/03361/FUL

Proposed demolition of garage & erection of replacement garage, proposed single storey extension and replacement sewage treatment plant to replace septic tank - The Old Mill, Reybridge, Lacock. NO OBJECTION

118/04171/TCA

Work to trees in a conservation area - The Old Vicarage, 19 Bowden Hill, Lacock. NO COMMENT

14 OTHER BUSINESS:

- i) Selling of goods outside houses in the village.
- ii) Wessex Water - look at the new works?
- iii) Grass verges being cut at the moment - not satisfactory.
- iv) Verges at Notton cut by residents.
- v) Forest Lane - approaching Frogsditch - white lines in the middle of the road and road edges.
- vi) Church Street - collection of bins.

15 DATE OF NEXT MEETING: Monday 9 July 2018.

There being no further business the Chairman declared the meeting closed at 9.26pm.

Signature of Chairman upon approval of Minutes.

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11 June 2018