

# LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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## Minutes of the Annual Parish Council meeting held 9 July 2018 at 7.30pm in the Manor Room.

### THOSE PRESENT:

C Doel, J Boldon, R George, A Cessford, G Fortune and A Barley. Also present was Ben Anderson. As only 6 members were present it had been agreed that Ruth Hopkinson would attend the September meeting instead.

### 1 PUBLIC QUESTION TIME:

There were no members of the public present.

### 2 APOLOGIES:

Apologies were received from J Durrant, P Shaw, S Gregory and A Turnbull.

### 3 DECLARATIONS OF INTEREST:

A Cessford, G Fortune and A Barley declared an interest in Planning Application 18/05924/FUL.

### 4 MINUTES OF PREVIOUS MEETING:

It was resolved (AC/JB) that the minutes of the meeting held on 11 June 2018 be signed as a true record.

### 5 UPDATE FROM MINUTES:

There was none.

### 6 AREAS OF RESPONSIBILITY:

#### R George -

Report No.12 had been circulated prior to the meeting. RG reported that the parish council will receive £750 from Relish for the use of the playing field. RG has identified a piece of play equipment, a wooden climbing frame, suitable for slightly older children. Luxor St Andrew have advised that they are to withdraw from the regional league and RG has asked the football league to search for another football club to take their place. AC will contact Lackham to see if they would like to use the field. Rey Bridge works going ahead.

#### A Cessford -

Advised that the PC Apple computer needs to be retrieved from Gary Steer - CD to contact him.

#### G Fortune -

Weeds in cemetery dealt with by GF.

### **S Gregory -**

SG had circulated his report prior to the meeting.

It was noted that gateways are on order and due to be installed July/August 2018.

Blue signs have been installed informing HGV drivers, in advance, that at the next turning there is a 7.5 tonne weight limit.

Coaches in village - coach parking and dropping off and taking on passengers is still taking place in the village. Proposals to ban all coaches will be presented at the September LPC meeting.

### **A Barley -**

Donated benches - one in memory of Brian Banks on its way and will be installed when received; the bench from Mrs Tapliss is ongoing.

### **A Turnbull -**

In his absence the following was agreed (RG/JB):

Renewal of website domain name at a cost of £70 plus VAT.

Approval of the Content Management of TV Monitor Policy.

### **J Boldon -**

Reported that he had attended an open evening at Stonegate - they have already received permission to develop existing floorspace to small business units. In addition they are proposing to develop some additional new units at the north end of the site. These will be of varying sizes and a planning application is being submitted.

### **C Doel -**

CD had met with Graham Heard to discuss filming money. GH advised that if filming is within the village then the PC will receive money; if, as recently, it is confined to the abbey then the PC will not receive any funds.

NT is looking into having a circular signed route around the village. At a business tenants' meeting last week this was discussed and they are happy with the signage.

NT also wants to build a compost unit in the Abbey Gardens - they would manage it and the allotment holders could use it.

## **7 PARISH BOUNDARY:**

JB reported on a meeting he, together with CD, had with Andrew Conroy and Mark Smith from Chippenham TC to discuss the possibility of joining CTC in producing a Neighbourhood Plan for Chippenham. After consideration it was agreed that LPC does not wish to take part in the Chippenham Neighbourhood Plan.

## **8 CHANGE OF DATE FOR OCTOBER MEETING:**

Due to the Clerk's holiday commitment it was agreed that the October meeting be held on Monday 15 October 2018.

## **9 CORRESPONDENCE/EMAILS:**

A list of correspondence received had been circulated prior to the meeting:

|   |  |
|---|--|
| 1 | From Wiltshire Council advising that the casual vacancy can be filled by co-option The Clerk was instructed to display a vacancy notice on the PC noticeboard and also in the parish mag inviting interested persons to apply. |
| 2 | Meeting note from PC Chloe Jenkins – re Overweight vehicles and tractors passing through the village.  |
| 3 | Councillors Briefing Note No.359 – Employment Land Review for Wiltshire.   |

|    |  |
|----|--|
| 4  | From Headteacher at Lacock School requesting funding for new display screen at a cost of £2390.  |
| 5  | Councillors Briefing Note No.360 – New recycling collection services from 30 July 2018.  |
| 6  | Email from June Maloney suggesting that the phonebox at Bowden Hill be adopted and used as a book/game swap. She would be happy to keep an eye on the facility. The phone box has since been removed.                                      |
| 7  | From Wiltshire Council Legal Services advising that the Notton War Memorial in Lacock Cemetery has now Grade II listed status.   |
| 8  | Councillors Briefing Note No.361 – The "Substantive Highways Scheme Fund" bid application process for 2018/19.   |
| 9  | Email (via Stuart Gregory) from Helen Alford requesting views of LPC on Lacock School's plan to relocate their current PE shed to the field in Lacock. - damage and vandalism was a concern with this proposal. RG to speak to the school. |
| 10 | From Waste Services at Wiltshire Council re collection of more plastic materials wef 30 July 2018 – enclosing electronic copies of marketing materials. Clerk to ask Hills to circulate details to all households.                         |

## 10 FINANCE:

### i) Accounts -

It was resolved (AC/RG) that the following accounts be paid:

|        |                |          |                         |
|--------|----------------|----------|-------------------------|
| 400916 | S J White      | £ 451.80 | (for June)              |
| 400917 | G Westall      | £ 35.00  | (for June)              |
| 400918 | S Steward      | £ 310.88 | (for June)              |
| 400919 | I D Verde      | £ 233.99 | (grounds mtce June)     |
| 400920 | HMRC           | £ 214.20 | (PAYE)                  |
| 400921 | water2business | £ 23.42  | (Hither Way allotments) |
| 400922 | S Steward      | £ 44.94  | (new scanner/printer)   |
| 400923 | HCI Ltd        | £ 84.00  | (domain name renewal)   |
| 400924 | Lacock School  | £2390.00 | (grant)                 |

### ii) Statement of Account -

It was resolved (AC/GF) that the Statement of Account showing a balance of £7938.43 as at 26 June 2018 in the Co-operative Bank current account and £66274.89 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

- iii) Lacock School had requested funding for new interactive display screen RG proposed granting £1580 with the school providing the balance: JB proposed, seconded GF that £2390 be granted. This was agreed.

## 13 PLANNING:

### 18/05085/FUL

New natural limestone Ashlar cladding over existing reconstituted stonework to rear elevation - 5 Bowden Hill, Lacock. **NO OBJECTION**

### 18/02436/FUL

Proposed demolition of existing outbuilding & erection of replacement outbuilding for ancillary accommodation - The Old Mill, Reybridge, Lacock.

**PREVIOUS PC OBJECTION REITERATED**

**18/05606/FUL**

Renewal of paved surface to church pathways. Alterations to Priest's door to improve disabled access. Provision of new lighting to pathway - St Cyriacs Church, Lacock.

**NO OBJECTION**

**18/05424 & 18/05822/LBC**

Part barn conversion and external ground works - 1 Bewley Edge, Lacock.

**NO OBJECTION**

**18/06079/TCA**

Fell 2 conifers, 1 Holly tree and 1 dead Silver Birch - Hither Way allotments, Lacock.

**NO OBJECTION**

**18/05924/FUL**

Conversion of stable to dwelling - Damson Cottage, Reybridge, Lacock.

With three members declaring an interest there was no quorum so a formal No Objection could not be submitted.

**14 OTHER BUSINESS:**

There was none.

**15 DATE OF NEXT MEETING:** Monday 10 September 2018.

There being no further business the Chairman declared the meeting closed at 9.06pm.

Signature of Chairman upon approval of Minutes.

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10 September 2018