

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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Minutes of the Parish Council meeting held 15 October 2018 at 7.30pm in the Manor Room.

THOSE PRESENT:

C Doel, J Boldon, R George, G Fortune, A Cessford, S Gregory, A Turnbull, J Durrant, P Shaw and A Barley. Also present were B Anderson, G Heard and three members of the public.

1 PUBLIC QUESTION TIME:

Mr Newbury questioned how his email regarding the Licence for Whitehall Garden Centre had been dealt with and why he had not received a response from the PC.

2 APOLOGIES:

Apologies were received from H Shepherd. The Clerk confirmed that HS had signed her Declaration of Acceptance of Office prior to going on holiday.

3 DECLARATIONS OF INTEREST:

There were none.

4 MINUTES OF PREVIOUS MEETING:

It was resolved (JB/GF) that the minutes of the meeting held on 10 September 2018 be signed as a true record.

5 UPDATE FROM MINUTES:

Correspondence – item 5

JB confirmed that a letter had been sent regarding the Electoral Review of Wiltshire.

Correspondence – item 11

Re cleaning of Lacock's three memorials – CD has a Do I Need Planning Permission form to complete.

Bench outside No.4 High Street – not used much as it is obstructed by traffic – view to removing it.

6 VILLAGE FAIR

The Chairman welcomed Dr Bill Henry, President of the Wiltshire Vale Rotary Club. BH said that the Village Fair had been a great success and it was hoped that next years event would see more local groups/clubs taking part. He presented the Chairman with a cheque for £1,000 which CD proposed, seconded GF, should be divided between 10 village clubs/groups each to receive £100.

7 AREAS OF RESPONSIBILITY:

R George -

Report No.15 had been circulated prior to the meeting. It was reported that there is a hole in the hedge near the play area and the latch on the gate is broken. It was agreed that the Relish running event could take place on 9 June 2019. SG asked what proportion of the funds LPC receives as the event has gained in popularity. RG advised that PC received £750.

New pavilion - RG advised that applications to the four major funding agencies have been submitted.

A Barley -

AB advised that the new bench next to the museum is now the most used in the village.

A Cessford -

AC and CD have been invited to Lackham to hear how the college is going to spend the grant it has received from the government.
Bus shelters have been cleaned.

G Fortune –

GF proposed, seconded RG, that the quotation from Acer Tree Surgeons to remove to ground level the dead Portuguese Laurel in the cemetery, in the sum of £168 inc VAT be accepted. Agreed.

A Turnbull -

AT reported that no issues had been received for footpaths. He will hand over the responsible area to HS.
Corsham Road play area annual inspection identified a number of defects – rust around the base of some of the units. Everything is low risk.

P Shaw -

Coach ban – no further progress. How does PC allow permitted coaches into the village?

With regards the village gateways road markings – WC have not done everything they said they would do. Coloured bars across the roadway – the specification was changed without LPC knowledge.

S Gregory -

SG report had been circulated prior to the meeting.

Review of A Boards – a co-ordinated approach needed between NT, Ben Anderson and LPC – enforcement is an issue.

It was agreed that a meeting with GH be arranged to discuss future of the village, rents, A boards etc. SG, CD, JB and RG to attend.

J Durrant –

Work to be done by RG O'Neill still outstanding.
Salt being collected and bins will be filled.

C Doel –

CD had attended the Tenants Meeting the previous week. Tara talked about the lettings – there are several vacant houses. Funding for John Tayler's house had been agreed and work will be starting soon.

There is an issue with the footpath the whole length of West Street particularly around Grove House where it is every uneven.

MVT will be having a meeting to discuss the future of the event. A few of their groups will not come back next year and the event may not take place.

Recent filming well organized and PC will be receiving £30k.

8 CORRESPONDENCE:

A list of correspondence received had been circulated prior to the meeting:

- 1 New premises licence application for Quintessentially English, 11 West Street, Lacock.
- 2 New premises licence application for The Lacock Bakery, 8 Church Street, Lacock.
- 3 Councillors Briefing Note No. 368 – Wiltshire Local Plan Review Update – invitation to consultation events (October 2018)
- 4 From Graham Heard re Lacock at War – NT prepared to give its consent to the PC subletting the playing field for 2019 MVT event based on John Wardle's letter 30.8.18. A crucial change is keeping the event in the Pf and not spilling back out into the village.
- 5 From Peter Glen re proposed village coach ban –giving detailed information of how this could be achieved.
- 6 From the office of the Police and Crime Commissioner for Wiltshire and Swindon – We need fairer funding to protect the public.
- 7 Cllr Wayman's September Highways Newsletter.
- 8 From Police and Crime Commissioner – We'd like your help – Rare opportunity for a member of the public to join our Joint Independent Audit Committee.
- 9 Quotation from Acer Tree Surgeons – to remove to ground level dead Portuguese Laurel, all arising to be taken away and site left tidy – Lacock Cemetery - £168 (inc VAT)
- 10 From Lacock Evergreens voicing disappointment at lack of progress in providing the adult exercise equipment. **RG to draft a response**

10 FINANCE:

i) Accounts -

It was resolved (AC/GF) that the following accounts be paid:

400942	HMRC	£ 214.20	(PAYE)
400943	S J White	£ 451.80	(for September)
400944	G Westall	£ 35.00	(for September)
400945	S Steward	£ 303.48	(for September)
400946	Idverde Ltd	£ 233.99	(grounds mtce for September)
400947	W Glen	£1087.37	(replaces c/n 400937)
400948	Idverde Ltd	£ 468.00	(PF strim/box mow)
400949	PKF Littlejohn LLP	£ 240.00	(audit fee)
400950	National Trust	£ 140.00	(allotments rent)
400951	Playsafety Ltd	£ 180.60	(RoSPA annual inspection)
400952	S Steward	£ 17.00	(2017 poppy wreath)

ii) Statement of Account -

It was resolved (AC/JD) that the Statement of Account showing a balance of £14051.81 as at 25 September 2018 in the Co-operative Bank current account and £66274.89 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

iii) Audit –

The Clerk advised that the audit had been completed and no queries had been raised – a Notice of Conclusion of Audit has been posted on the website.

11 PLANNING:

18/08645/TCA

30% crown reduction to 2 silver birch and pollard 1 pear tree by 50% - Sunnycroft, Folly Lane, Lacock. **NO COMMENT**

18/08889/FUL & 18/09001/LBC

Change of use from domestic annex to short term holiday lets/weekend breaks – Annex, 5 Corsham Road, Notton, Lacock.

PC resolved to object to this planning application. This is a retrospective application in that the building, otherwise known as the “Coach House”, has already been used for bed and breakfast purposes in association with two wedding events. As such the proposal contravenes Condition 3 of Planning Permission 16/00575/FUL which states that “the accommodation hereby permitted shall not be occupied at any time other than for purposes ancillary to the residential use of the main dwelling, known as Notton Fields ...”

12 OTHER BUSINESS:

- 1 AB – concern about amount of personal information needed to register an issue on My Wiltshire.
- 2 Broadband in Reybridge 0.3 mgb .
- 3 Parish Boundary working group – next meeting 8 November 2018.
- 4 Michelle Donelan – is there to be a traffic meeting?

13 DATE OF NEXT MEETING: Monday 12 November 2018.

There being no further business the Chairman declared the meeting closed at 9.35pm.

Signature of Chairman upon approval of Minutes.

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12 November 2018