

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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Minutes of the Parish Council meeting held 13 May 2019 at 7.30pm in the Manor Room.

THOSE PRESENT:

C Doel, J Boldon, R George, A Cessford, S Gregory, J Durrant, P Shaw, H Shepherd and A Barley. Also present were B Anderson, Graham Heard and 3 members of the public.

1 PUBLIC QUESTION TIME:

Peter Glen raised the issue of the Fox Talbot grave not being maintained. The Clerk was instructed to write to known family member advising that unless the plot is tidied up within 28 days the Parish Council will undertake the necessary remedial action.

Chris Seal advised that the 2 sheds at Sundawn have been removed. He thanked members for their support in this matter.

2 APOLOGIES:

Apologies were received from Messrs Fortune and Turnbull.

3 ELECTION OF CHAIR FOR 2019/2020:

CD was proposed by JB, seconded by RG. CD advised that he did not wish to stand.

JB proposed JD, seconded by HS. There being no other nominations JD was duly elected as Chair for 2019/2020.

4 ELECTION OF VICE CHAIR FOR 2019/2020:

AC proposed JB, seconded JD. There being no other nominations JB was duly elected as Vice Chair for 2019/2020.

5 DECLARATION OF ACCEPTANCE OF OFFICE:

JD and JB both signed Declaration of Acceptance of Office forms.

6 AREAS OF RESPONSIBILITY FOR 2019/2020:

It was agreed that the Areas of Responsibility for the coming year remain the same. SG suggested that perhaps a Community Liaison person should be appointed. GF to be approached.

7 REVIEW OF PARISH COUNCIL POLICIES:

There were no updates/amendments to the current policies.

8 AMENDMENT TO CEMETERY RULES:

It was resolved (AC/AB) that the following clause be added to the Cemetery Rules:

MAINTENANCE:

The Parish Council may remove any plants or shrubs which appear to be neglected and/or which extend beyond the edges of the grave space.

The Parish Council shall not remove any plants or shrubs without informing, at least 28 days in advance by post in writing, of its intention so to do to the person named as responsible for maintaining the grave at the last known address of that person.

The Parish Council shall not remove any plants or shrubs without posting a notice on the cemetery chapel, at least 28 days in advance, informing all of its intention so to do.

9 DECLARATIONS OF INTEREST:

There were no declarations of interest on agenda items.

10 MINUTES OF PREVIOUS MEETING:

Amendment: 19/02826/OUT

4th sentence of PC comments should read **Employs people and has over 70 volunteers.**

It was resolved (CD/AC) that the minutes of the meeting held on 8 April 2019 be signed as a true record.

11 UPDATE FROM MINUTES:

AC advised that Lackham will issue complimentary passes for lambing weekend to Mons Lane residents next year.

6 AREAS OF RESPONSIBILITY:

R George -

Report No.22 had been circulated prior to the meeting. RG advised that Peter Self has donated 3 large flower tubs together with plants – these are now in front of the cricket pavilion. Also, he has offered a contribution towards the replacement of worn cricket pitch canvas covers.

Large section of new fencing around the play area was stolen. Reported to Police and Wiltshire Gazette. Repair was effected by Playforce within three days.

A revised proposal for the development of the existing cricket pavilion has been received from the architect. The project report to be circulated to the National Trust later in the week.

CD thought that there should be a notice advising that the new equipment is not suitable for children under 7 years of age.

A Barley –

AB advised that Mrs Freeman would like a seat in memory of her husband. It was agreed that this should be a replacement for an existing amenity seat.

Re Fox Talbot grave - the Clerk was instructed to write to the known family member advising that unless the plot is tidied up within 28 days the Parish Council will undertake the necessary remedial action.

A Cessford –

AC reported that CD and JB had visited Lackham College to view the new development plans.

S Gregory –

Public meeting Traffic issues - BA advised that Michelle Donelan plans to send out letters in two weeks time – he will send her a reminder re the 30+ actions she had noted at the Traffic meeting held in January.

Whitehall Garden Centre – Clerk was instructed to write to Mr Self enquiring about progress of his proposals and suggesting a meeting.

Notton one way – PS to arrange for a metro count over a week or two.

P Shaw –

A response from David Thomas had been circulated to members and it was agreed that the proposal contained therein was not acceptable.

NT agreed to pay 50% of the cost towards a topographical survey to be undertaken at the junction of High Street and West Street.

H Shepherd -

Sports container working well.

Fire in school kitchen – lot of smoke damage and floor damaged and lifting. Financial help may be needed.

Parking permits – letters to High Street residents gone out today.

HS has met with footpaths men – one of our gates has already been done. Will way-mark properly. Costs: 50p per mile plus incidentals – agreed (JB/JD).

C Doel –

Jim Wheel will be undertaking memorial work during July/August.

Lacock At War – activities will be contained within the playing field this year. This will definitely be the last year that this event will be held.

Tenants meeting – nothing to report.

J Durrant –

Tree in river – will be moved this week.

Tree at Rey Bridge – nothing has happened since Christmas.

7 CORRESPONDENCE:

A list of correspondence received had been circulated prior to the meeting:

- 1 From Wiltshire Council - Guidance for Parish and Town Councils on receiving and the use of CIL Funds.
- 2 From JD - Lacock Parish Boundary Working Group - Report v1.0 April 2019 **Group felt it was premature to make a recommendation – wait for Boundary Review to be published.**
- 3 Councillor Wayman - April Highways Newsletter. **Pipework which has collapsed or is blocked should be reported on My Wiltshire app.**
- 4 Email from Bev Randell - requesting a two-way mirror be installed opposite 47 Notton Park. **Can only be installed on private land.**
- 5 From Chris Nolan - registering a complaint against Cllr Boldon.
- 6 From Chris Nolan - response to the matters raised by J Boldon at the Parish Council meeting on 8 April 2019. **Noted**
- 7 Briefing Note No. 19-015 - Spatial Planning Update.
- 8 From Dave Thomas re Wiltshire Highways Meeting with Lacock Parish Council Rep - “proposal to install a positively signed route for southbound A350 coaches that would encourage them to continue on the A350 and use the southern junction to access Lacock.”

- 9 Briefing Note No.19-016 - Changes to submission of highway improvements and traffic survey requests.

14 FINANCE:

i) Accounts -

It was resolved (AC/GF) that the following cheques be raised:

401061	TC Landscapes Ltd	£31495.57	(new play eqpt)
401062	S J White	£ 460.83	(for April)
401063	G Westall	£ 35.00	(for April)
401064	S Steward	£ 309.28	(for April)
401065	WALC	£ 415.20	(annual sub)
401066	S Steward	£ 119.99	(Krystal web hosting)
401067	BHIB Lt	£ 405.23	(insurance renewal)
401068	V J Edwards & Son Ltd	£ 2994.00	(The Brash)
401069	Shaw & Sons Ltd	£ 198.00	(Burial Grants & Accounts Books)
401070	Playforce Ltd	£ 257.15	(Playground repairs)
401071	Information Commissioner	£ 40.00	(Data Protection renewal)

ii) Statement of Account -

It was resolved (AC/RG) that the Statement of Account showing a balance of £14412.17 as at 25 April 2019 in the Co-operative Bank current account and £91274.89 in the Cambridge & Counties deposit account should be signed by the Chairman as being correct.

iii) Authorised Signatories – Co-operative Bank current account:

AB advised that he did not wish to remain as a signatory due to his arthritis. Agreed that JD replace AB.

15 PLANNING:

19/03573/FUL

Erection of a Use Class D1 (non-residential institutional) Agri-Tech building, over cladding of the Scott Baker building, creation of an arrival plaza, landscaping and ancillary works; together with the creation of Animal Care facilities and enclosures – Wiltshire College Lackham, Lacock, Chippenham. SUPPORT

19/03889/FUL

Extension and veranda – 5 Bowden Hill, Lacock. NO OBJECTION

19/04173/TCA

Fell 1 Ash and 1 Sycamore (TH1) 30% height reduction to Leylandii, Fell 1 Dead Holly Tree (T2) – 7 Bewley Lane, Lacock. NO OBJECTION

19/03151/LBC

Replacement of 16 no. internal doors, improvements to 8 no. existing internal doors on the first and second floors of Lackham House and landscaping to the north of the building – Wiltshire College, Lackham, Lacock. NO OBJECTION

19/04519/HRN

Temporary removal of 12 metres of hedgerow – Land at Thingley, Corsham. NO OBJECTION

10 OTHER BUSINESS:

- i) CD – Sign at exit from Lackham asking drivers to respect the residents of the local neighbourhood.

- ii) Ice Cream vans becoming electric in future.
- iii) Dog bins – GH has agreed to install two.

11 DATE OF NEXT MEETING: Monday 10 June 2019.

There being no further business the Chair declared the meeting closed at 9.20pm.

Signature of Chair upon approval of Minutes.

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10 June 2019