

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

The Griffin, Bowden Hill, Lacock
Chippenham, Wilts. SN15 2PP

email:stewardpc@btinternet.com
Tel: (01249) 730254

Minutes of the Parish Council meeting held 11 November 2019 at 7.30pm in the Manor Room.

THOSE PRESENT:

J Durrant (Chair), J Boldon, S Gregory, A Turnbull, P Shaw, A Barley, M Chislett, P Glen and H Shepherd. Also present were Ben Anderson and 9 members of the public.

1 PUBLIC QUESTION TIME:

Mr Walters informed those present of the dangers of crossing the A350 from Notton House School to Reybridge Lane. Motorists travelling at speed often overtake in the hatched area. More signage was needed and motorist behavior needs modifying.

Mr Newbury commented that Mr Self would be presenting the garden centre's Christmas traffic arrangements but what about the long term arrangements/solution?

2 APOLOGIES:

Apologies received from C Doel and G Heard.

3 WELCOME:

The Chair welcomed newly co-opted members, Mike Chislett and Peter Glen, to the Council.

4 TRANSITION COMMUNITY CORSHAM:

Adam Walton from Transcoco informed those present that the group had been going for 12 years and was working to develop local solutions to reduce plastic waste. 20 shops and businesses within the Corsham area have committed to reduce plastic waste. PC members agreed to set up a working party to share ideas from what Transcoco does.

5 WHITEHALL CHRISTMAS TRAFFIC ARRANGEMENTS:

Peter Self presented the traffic management plan which was the result of a process of consultation with various bodies including Wiltshire Council, the Parish Council, and Wiltshire Police. A plan of the traffic movement arrangements within the site was handed out. An emergency exit route would be via Rosemary Lane. Mr Self would take overall responsibility for the monitoring of the traffic situation on the five weekends when peak numbers were expected and had engaged with CH

Contracting to provide additional operatives. Mr Self was asked about the ownership of Rosemary Lane and whether residents there had been consulted. Ben Anderson agreed to confirm ownership and Mr Self confirmed he would be contacting the residents of Rosemary Lane straight after the meeting.

6 DECLARATIONS OF INTEREST ON AGENDA ITEMS:

There were none.

7 AREAS OF RESPONSIBILITY: -

There was a need to revise the areas of responsibility and it was agreed that these should be as follows:

JD	Chair, Governance, Village Hall
JB	Deputy Chair, Planning
MC	RFO, Footpaths & Byways, Flood & Emergency Planning
PG	Playing Field, Lacock Play Area
SG	Traffic Management, CATG, Parish Steward
AB	Cemetery, Amenity Seats
PS	Traffic Management, CATG
AT	Website, Village Shop Screen, Corsham Road Play Area
HS	Lackham, School Liaison, Wise Owls
CD	Community Engagement, Allotments

8 MINUTES OF PREVIOUS MEETING:

It was resolved (JB/AT) that the minutes of the meeting held on 14 October 2019 be signed as a true record.

9 UPDATE FROM MINUTES:

St Anne's Church –

JB advised that discussions are still taking place on the proposed cycle route and until that is finalised it is not appropriate for him and CD to contact Wiltshire Coouncil regarding potential road closures.

7 AREAS OF RESPONSIBILITY REPORTS:

H Shepherd –

School broadband connection is going to come via Hither Way roundabout.

Recent Open Days have had a good response.

School parking permits, allowing 20 minutes maximum in the High Street, have been working well.

SG is keen to get a safe walkway to the school – same arrangement as outside the Village Shop?

Lackham have erected the Christmas tree outside The Red Lion.

Lackham Christmas hamper will be delivered on Friday morning 20 December.

Ian Revill has suggested that members have a look around the Campus in January.

Lackham may want to use the cricket pitch in mid-week next year.

Footpaths – MC has taken over this AoR. Bowden Park issues ongoing.

J Durrant –

JD had circulated Chair's Report prior to the meeting.
Flood Plan has been updated.

Graffiti and vandalism – graffiti in the bus shelter in West Street has been reported to the police. They are organizing a letter drop around the village asking people to be vigilant and report any incidents to them. The light in the bus shelter needs replacing.

A Barley –

Cemetery chapel is home to the funeral bier; AB to see GH about relocating this.
Cemetery hedge needs lowering to 12 ft. It was agreed that a quote be obtained.
Amenity seats – a quotation from Jim Does in the sum of £612.35 for the routine maintenance of benches was agreed (AB/AT). Work to be done in the spring.
Bench for Melksham Road bus stop has been quoted as £537.45. It was agreed that another quote was needed.

P Shaw –

Abbey Bridge 30mph – to date no information regarding the survey has been received. Mr Cozens had emailed regarding the bridge and PS agreed to respond to him.

Relish are already advertising for the Lacock Road Race.

S Gregory –

Request from Ben Reysenn, Notton Academy, for a traffic survey. Metros to be installed. It was agreed that MC would contact Mr Reysenn and liaise with Notton residents over the siting of metros and Mr Walters' concerns (raised ahead of the meeting and under Correspondence).

Drain cleaning initiative – drain near 7 Church Street flooded. This has been reported to WC and waiting for it to be put on the priority list.

Parish Steward to look at the drains in Church Street.

Grass and vegetation around gateways.

P Glen –

PG agreed to arrange a site meeting for all parish councilors to view the pavilion to consider what improvements could be made.

A Turnbull –

Routine updates to the website. Will be uploading video in the village shop this week.

11 LACOCK GARDEN & AALLOTMENT ASSOCIATION CONSTITUTION:

It was resolved (JB/HS) that the updated constitution be approved.

12 CORRESPONDENCE:

A list of correspondence received had been circulated prior to the meeting:

- 1 Briefing Note 19-020 – The launch of We're Targeting Fly-Tippers Campaign.
- 2 Highways Newsletter – September 2019.
- 3 Briefing Note 19-031 – Chippenham BID Renewal Ballot October 2019.
- 4 Waiting & Parking Requests 2020 – deadline for requests 31 January 2020.
- 5 Briefing Note 19-032 – Community Governance Review. **Notes were issued prior to PC meeting following a review of the proposal by BA, JD and JB. There is a meeting at Wiltshire Council on 16 December so if**

anyone has questions or points for clarification needed from WC please send them to JD in advance of the meeting.

- 6 Briefing Note 19-033 – Payphones Consultation.
- 7 From Ken Trussell – Allotments Lease
- 8 Email from Martin Cozens re Abbey Bridge
- 9 From Wiltshire council – Rural Community Energy Fund Applicant's Workshop 25 November 2019.
- 10 Via website – Derek Walters re crossing the A350 from Notton House School to Reybridge lane.
- 11 Resignation email from Ron George.

13 FINANCE:

i) Accounts -

It was resolved (AT/HS) that the following cheques be raised:

401165	S J White	£ 460.83	(for October)
401166	G Westall	£ 35.00	(for October)
401167	S Steward	£ 319.86	(for October)
401168	Idverde Ltd	£ 233.99	(grounds mtce October)
401169	RBL Poppy Appeal	£ 17.00	(wreath)
401170	J Durrant	£ 24.70	(paint for bus shelter)

ii) Statement of Account -

It was resolved (AT/PG) that the Statement of Account showing a balance of £28284.21 as at 31 October 2019 in the Co-operative Bank current account and £61274.89 in the Cambridge & Counties deposit account should be signed by the Chair as being correct.

- iii) It was resolved (JD/HS) that the RFO and the Clerk attend the WALC Audit training at a cost of £35 each +VAT.
- iv) The Clerk reported that she had received a cheque for £1500 from the Chippenham Rotary. How to distribute this money was discussed. PG proposed that the ten village organisations receive £150 each. This was seconded by PS. A vote was taken and it was agreed that organisations should request what funds they needed.

15 PLANNING:

19/09062/TCA

11 metres reduction to crab apple tree and crown raise to 1.5 metres from ground level (T1), 1.5 metre reduction and crown clean to rowan and reduce longer branches back to canopy OD – edge, crown raise to 1.2 metres above ground level (T2) branches. 1.2 metre reduction to cherry tree (T3) 40% reduction to hawthorn (T4) – 4 Bewley Lane, Lacock. **NO OBJECTION**

19/10070/LBC

Change of use of stone outbuilding into residential annex at Little Notton Farmhouse to provide accessible accommodation – 16 Notton, Lacock. **NO OBJECTION**

15 OTHER BUSINESS FOR DISCUSSION:

- i) Mud on road at Forest Lane.

- ii) Litter pick before Christmas – date to be proposed by HS.
- iii) Volunteer litter picker in the village is retiring. Is GH going to replace him?
- iv) There seems to be an increase in parallel parking in the High Street.
- v) Common at the top of Bowden Hill very swampy. Approach WC.

16 DATE OF NEXT MEETING:

Monday 9 December 2019.

There being no further business the Chair declared the meeting closed at 9.50pm.

Signature of Chair upon approval of Minutes.

.....
9 December 2019