

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

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Minutes of the Parish Council meeting held on 17 May 2021 at 7.30pm in the Village Hall

THOSE TAKING PART:

J Durrant (Chair), J Boldon, S Gregory, Chris Doel, Simon Wise, H Shepherd and P Holliday. Also present were Graham Heard Derek Walters and two members of the public.

The Chair welcomed Simon Wise, newly elected Parish Councillor and Derek Walters newly elected Unitary Councillor.

1 APOLOGIES:

Apologies were received from Councillors P Shaw and P Glen.

2 DECLARATION OF ACCEPTANCE OF OFFICE:

All councillors signed the Declaration of Acceptance of Office.

3 ELECTION OF CHAIR FOR 2021/2022:

JB proposed J Durrant, seconded by CD – there being no other nominations JD was Unanimously elected as Chair for the coming year.

4 ELECTION OF VICE CHAIR FOR 2021/2022:

JD proposed J Boldon, seconded by HS – there being no other nominations JB was unanimously elected Vice Chair for the coming year.

5 AREAS OF RESPONSIBILITY:

The following AoR were agreed:

JD	Chair, Governance, Village Hall rep
JB	Vice Chair, Planning
CD	Community Engagement, Allotments rep, Flood
HS	Wise Owls, Lacock Village School, Lackham College
PH	Cemetery, Playing Field, Corsham Road Play Area, Amenity Seats
PG	Playing Field, Lacock Play Area
PS	Highways, CATG
SW	Community Orchard, Footpaths
SG	Highways, CATG, Parish Steward plan of work
LS	Clerk to the Council, Responsible Finance Officer

Vacancy – Parish Council Website (interim JD)
Vacancy – Village Shop Screen
Vacancy – Emergency Planning

As there are two vacancies the PC agreed to co-opt to fill these. The Clerk was instructed to advertise the vacancies in the Parish Magazine, the PC website and noticeboards.

6 DECLARATIONS OF INTEREST:

Councillors were reminded to update their entries in the Wiltshire Council Register of Interests.

SW declared an interest in Planning Application PL/2021/03262

7 PUBLIC QUESTION TIME:

Mr Hardy outlined his concerns regarding the planning application by The Rising Sun Inn which borders his property. He fears that the proposed decking will overlook his garden. Also, parking by patrons along the road makes it difficult to exit his drive safely.

8 MINUTES OF PREVIOUS MEETING:

It was agreed (JD/SG) that the minutes of the meeting held on 12 April 2021 be signed as a true record.

9 UPDATE FROM MINUTES:

Village Shop screen – someone needed to deal with the content but the screen can now be run using a USB stick with content loaded and does not require any internet access of licence.

Yellow lines and resurfacing at Folly Lane still outstanding.

Abbey Bridge – wooden posts still outstanding – WC Bridge Team is to repair this.

10 AREAS OF RESPONSIBILITY REPORT:

P Holliday –

The Probation Service team has cleared all the brambles on the village side of the cemetery. Also, PC is advised that the team will be coming to Lacock once every three weeks ie 3 and 24 June. It was agreed that interim cuts will be needed between visits.

A memorial bench for the late Leo Stevens has been requested with a siting of the corner outside the Manger Barn. SG to contact Dave Arnutt with regard to positioning the bench on the pavement. PH advised that TANT is willing to donate 50% towards the costs. PH to provide a costing for the next PC meeting (approx. £800-900).

C Doel –

CD had attended the last Allotments meeting. There are issues with 2-3 of the allotment holders. Cemetery allotments have been let to five people. CD has spoken with Des Seal regarding the water supply for the cemetery allotments from the cemetery tap and it has been agreed that a charge of £5 per allotment

be charged. The Clerk will invoice the Association £25 per annum. There will be no Flower Show this year; the Association is looking into holding a community Apple Day event instead – in September. Des Seal is making the necessary enquiries.

S Gregory –

A copy of SG's report had been circulated prior to the meeting.

A lorry watch team is being formed and training started. Then recording of infringements for the police can commence. There are 5 volunteers so far and 3 more are required to start the training.

Some quite good progress is being made regarding clearing of blocked drains which are on the schedule for the cleaner.

A very positive response from Dave Arnup regarding the drain at the top of Bowden Hill, which PC requested be top priority with strong reassurance that this will be done.

H Shepherd -

HS advised that Ian Revill will be leaving Lackham College in late June.

Members have been invited to visit and look around the new campus.

The PFWG is looking into possible funding and sponsorship.

Jim Does has repositioned the entrance to the tennis court.

11 REVIEW OF PARISH COUNCIL POLICIES:

Council policies are up to date. Proposed JD, seconded PH, agreed.

Updated Asset Register – Proposed JD, seconded HS, agreed.

12 CORRESPONDENCE LIST:

- 1 From Daniel Tyrrell – re Enforcement 2021/00319 – Land adjacent to Playing Field, Hither Way, Lacock. **Issue has now been resolved.**
- 2 From Mike Chislett – re objection to Planning Application 21/02409/FUL – **noted.**
- 3 From Mike Chislett – re Government Consultation on virtual Parish Council meetings contending that “online (hybrid) meetings offer environmental benefits as well as increasing opportunities for public participation. They also allow access to anyone with mobility challenges”. **JD has responded to the consultation.**
- 4 From Wiltshire Council re temporary road closure – Relish races on 27 June 2021. **It has previously been agreed to hold a review meeting after this years event.**
- 5 From Wiltshire Council – Standards Committee – Recruitment of Co-opted members.
- 6 From Corsham Neighbourhood Policing Team – information on County Lines.
- 7 From Mr Leslie re objection to Planning Application 21/02409/FUL – **noted.**

13 FINANCE:

i) Accounts -

It was resolved (PH/PG) that the following cheques be raised and accounts be paid:

401301	S J White	£ 470.05	(for April)
401302	Information Commissioner	£ 40.00	(GDPR fee)
BACS	S Steward	£ 428.47	(for April)
BACS	Jim Does	£ 494.69	(50% tennis court)

BACS	Jim Does	£ 104.89	(50% cemetery)
BACS	Idverde Ltd	£ 233.98	(grounds mtce April)
BACS	BHIB Ltd	£ 405.23	(PC insurance)
BACS	Idverde Ltd	£ 36.00	(dog bin collection)

ii) Statement of Account -

It was resolved (CD/HS) that the Statement of Account showing a balance of £23607.06 as at 10 May 2021 in the Co-operative Bank current account and £53511.68 in the Cambridge & Counties deposit account should be signed by the Chair as being correct.

iii) Authorised Signatories –

It was agreed that the signatories for the Co-operative Bank current account remain as at present. (JD, JB, CD and SS)

- iv) It was resolved (PH/JB) to approve and the Chair to sign Section 1 (Annual Governance Statement 2020/21) of the Annual Return.
- v) It was resolved (JD/CD) to approve and the Chair to sign Section 2 (Accounting Statements 2020/21) of the Annual return.
- vi) Consideration of quotes received for tree works on playing field – deferred.

14 PLANNING:

PL/2021/04114

Fell 4 Leylandii (1&2), 30% reduction to group of lime and sycamore trees (3), 25% reduction to 1 walnut (4) – Raycroft House, Cantax Hill, Lacock **NO OBJECTION**

PL/2021/03262

First storey extension over existing single storey rear extension – The Oakes, Melksham Road, Lacock. **NO OBJECTION**
(Note: SW declared an interest in this application and took no part in the discussion)

PL/2021/03077

Installation of timber framed 2.4x2.4x2m garden playhouse on paving base – 2 Cantax Hill, Lacock. **NO OBJECTION**

PI/2021/03240

Erection of timber deck – The Rising Sun Inn, Bowden Hill, Lacock. **NO OBJECTION** – however the availability of on-site parking has become an issue with vehicles parking on Bowden Hill in both directions. The Parish Council would therefore welcome the support of WC in any proposals that might be brought forward to resolve this problem. The Clerk to write to the owners of the Rising Sun Inn to highlight PC and local residents concerns regarding obstruction of the highway and safety issues with vehicles being parked along the road instead of in the car park.

21/02422/LBC & PL/2021/04440

Change to northern entrance; removal of metal fencing ... changes to eastern entrance; provision of new surfacing and landscaping; replacement and repair of roof coverings and roof light to school buildings – Notton School House, 28 Corsham Road, Lacock. **NO OBJECTION**

PL/2021/05119

Fell 1 ash tree and 15% crown reduction to 1 cherry tree – The Old Vicarage, 19
Bowden Hill, Lacock.

NO OBJECTION

15 OTHER BUSINESS FOR DISCUSSION:

- i) Roof of cemetery chapel leaks and there's a birds nest - PH to obtain quote for the roof repairs.

16 DATE OF NEXT MEETING:

Monday 14 June 2021 – in the Village Hall

There being no further business the Chair declared the meeting closed at 8.47pm.

Signature of Chair upon approval of Minutes

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14 June 2021