

LACOCK PARISH COUNCIL

Parish Clerk: Lana Steward

The Griffin, Bowden Hill, Lacock
Chippenham, Wilts. SN15 2PP

email:stewardpc@btinternet.com
Tel: (01249) 730254

Minutes of Annual Parish Council Meeting
Held on 15 May 2023
at 7.30pm in the Village Hall

THOSE PRESENT:

J Durrant (Chair), J Boldon, S Gregory, P Glen, P Holliday, P Burkinshaw, S Wise, C Doel, L Heren and H Shepherd. Also present were Derek Walters, Karen Bolger (National Trust) and one member of the public.

1 ELECTION OF CHAIR FOR 2023/2024 – DECLARATION OF OFFICE:

There being no other nominations, it was proposed by Chris Doel, seconded by Peter Glen and resolved to elect Jane Durrant as Chair of the Parish Council for the year 2023/2024. JD stressed that she was willing to take on the role for only one more year.

2 ELECTION OF VICE CHAIR FOR 2023/2024:

There being no other nominations, it was proposed by Jane Durrant, seconded Chris Doel and resolved to elect John Boldon as Vice Chair of the Parish Council for the year 2023/2024. JB stressed that he was willing to take on the role for only one more year.

3 APOLOGIES:

Apologies were received from P Shaw

4 PUBLIC QUESTION TIME:

Dr Hambly whose planning application was on the agenda for consideration, gave an outline of the proposal.

5 DECLARATION OF INTEREST ON AGENA ITEMS:

John Boldon and Peter Glen declared an interest in Item 6 on the Correspondence List (Friends of St Anne's).

6 MINUTES OF PREVIOUS MEETING:

It was agreed (PH/SW) that minutes of the meeting held on 17 April 2023 be signed as a true record.

7 UPDATE FROM MINUTES/ACTION LOG:

The action log was reviewed and updated.
The problem at Byde Brook is being looked into.

8 NATIONAL TRUST UPDATE:

Tithe Barn maintenance ongoing with doors now fixed and floor to be done.
New exhibition in the museum by Ellen Carey "Light Struck"

9 AREAS OF RESPONSIBILITY:

P Holliday –

Waiting for ceiling in pavilion to be fixed – hopefully next week, in the meantime visitors changing rooms have been closed. .

A few issues with the Probation Team due to team changes but they will be on site to cut the grass in the cemetery next week.

S Gregory –

A copy of SG's report had been circulated prior to the meeting.

Cones are being placed in entrance to coach park, coaches are then turning round. KB to determine why this is being done.

Lorry watch – unable to get assistance of police to progress this.

AutoSpeedWatch camera still to be moved.

P Burkinshaw –

DropBox and website OK. Hoping to move over those members not using the PC email address.

S Wise –

Community Orchard – very few volunteers turning up. The project for this year is the area for Wise Owls. The materials are on site just need the manpower.

Footpaths – No issues with maintenance. North Wilts rambles are having a festival in June and have been walking the paths.

L Heren –

The roundabout needs greasing. LH will do this.

H Shepherd –

Coronation mugs were presented, by the High Sheriff of Wiltshire Pradeep Bhardwaj, to schoolchildren and Wise Owls on 4 May 2023.

Lacock Big Lunch was attended by approx. 300 people.

Thank you to: Georgina Doel who organised the games and Georgia Maloney who provided the prizes and Pete Orner for mowing the running track.

Lacock Eco Church quarterly litter pick is taking place Sunday 21 May.

10 GRANT APPLICATION POLICY:

JD had updated the grant policy and it was resolved (PB/JB) that this be approved.

11 CORRESPONDENCE:

1. From Chris Pearce (Bridges at WC) – The report is back with the consultants. "In the meantime I can assure you we have no immediate concerns with the bridge"
2. From Director General's Office (Chris Conacher) National Trust – response to PC letter to Hilary McGrady regarding empty cottages in Lacock

- 3 From OCU Group on behalf of SSEN – installing high voltage electrical cable in the road at Bowden Hill. Road closure required from 26/6 to 20/7 from Griffin Estate to The Rising Sun pub. **This work has been postponed – confirmation of new dates awaited**
- 4 Emma Biggs (WC) North OFWG meeting 18/5 9.30-11.30am at Monkton Park, Chippenham
- 5 Briefing Note 23-11 – Community Governance Review – consultation
- 6 From Friends of St Anne’s requesting support grant in the sum of £252 to cover VAT element of cost of producing a Lacock calendar for fund raising. **More information needed – June agenda item.**

12 FINANCE:

i) It was resolved (PH/SG) that the following accounts be paid

S Steward	£ 468.62	(for April)
Idverde Ltd	£ 233.99	(PF mtce – April)
S Steward	£ 27.99	(USB adapter for new laptop)
Apple	£1613.10	(Apple laptop – retrospective)
WALC	£. 409.50	(annual subscription)
S Steward	£ 103.99	(Microsoft subscription – retrospective)

ii) Statement of Account –

It was resolved (PH/PG) that the statement account showing a balance of £25036.11 as at 2 May 2023 in the Co-operative Bank current account (statement no.223) and £39464.16 in the Cambridge & Counties deposit account should be signed by the chair as being correct.

iii) It was resolved (JB/HS) to approve Section 1 (Annual Governance Statement 2022/2023) of the Annual Governance & Accountability Return

iv) It was resolved (PH/SG) to approve Section 2 (Accounting Statements 2022/2023) of the Annual Governance & Accountability Return

13 PLANNING:

PL/2023/02322 & PL/2023/02787 LBC

Refurbishment and extension to Public House to create additional guest accommodation, including partial demolition of existing dining room structure and flat roof area - Carpenters Arms, Church Street, Lacock – PC supports the redevelopment of this site. However, there are car parking concerns as the available parking in the vicinity is taken up by residents and the applicant needs to provide a parking plan. **SUPPORT**

PL/2023/03381

Proposed works to trees in a conservation area - The Folly, Folly Lane, Lacock **NO COMMENT**

ENF/2023/00242

Unauthorised signage – King Johns Hunting Lodge, 21 Church Street, Lacock **NOTED**

PL/2023/03085

Reinstatement of attic room and construction of a detached garage - Mouse House, 7 Corsham Road, Notton, Lacock

NO OBJECTION

PL/2023/03723

Fell two old apple trees in which the root plates are rising – 1 West Street, Lacock

NO COMMENT

14 ANY OTHER MATTERS RAISED:

SG - 3 trees down in river – NT are aware

HS – Reymill House sale info from 1960's – she will pass on to Wiltshire Archives.

15 DATE OF NEXT MEETING:

Monday 12 June 2023

DRAFT