

LACOCK PARISH COUNCIL

Cemetery Rules and Fees



Cemetery Fees updated and approved by Lacock Parish Council 13th March 2023

By virtue of the powers vested in the Parish Council of Lacock, in Article 15 of the Local Authorities Cemetery Order 1977 (204), notice is hereby given that the Parish Council, as Burial authority for the parish of Lacock, has resolved to revise the fees, payments and sums payable to it.

CEMETERY RULES

(with effect from 09.11.2020 - but may change from time to time)

PERMISSION

No interment whether burial or cremated remains may take place without the express written permission of the Parish Council.

The Clerk must be in receipt of the Certificate of Burial form from a registrar, a disposal document for the interment of cremated remains, or an order for burial from a coroner at least 48 hours prior to the burial.

If the necessary paperwork and fee is not forthcoming then the Parish Council can refuse to give or can withdraw permission for the burial to take place.

The fees payable for any interment shall be as agreed by the Parish Council and periodically reviewed. The fees do not include the digging of the grave or cremation plot; this is not the responsibility of or undertaken by the Parish Council.

PLOT ALLOCATION

Unless a specific grave space/cremation plot has been previously reserved in advance, by or on behalf of the deceased, all interments shall be made in the next available space in the current row as defined by the Parish Council.

Only parishioners of Lacock at the time of their death may be interred in Lacock Cemetery

Parishioners of Lacock are defined as:-

- A person who immediately before his/her death was a parishioner of the Parish of Lacock in the County of Wiltshire.
- A still born child where the parents (or one of them) was, or at the time of interment are, parishioners

At the discretion of the Council, a person who for a significant part of his/her life was a parishioner, but was obliged to live elsewhere shortly before his/her death e.g. to a nursing home or relative's home outside the parish may be allowed to be interred in Lacock Cemetery.

Non parishioners of Lacock, who are to be buried into an existing previously owned/used grave space belonging to a close relative or immediate family, are permitted but double fees will apply.

MEMORIALS PERMITTED:

- a. To reduce maintenance costs, and safety risks, only headstones conforming to the council's specifications may be erected in the Cemetery.
- b. No erection of a headstone (or replacement), or the laying of a memorial tablet (or replacement), or the making of any additional inscription on either, is to be carried out without the prior written permission of the Parish Council.
- c. No headstone is to be erected until six months after the interment.
- d. All **NEW** memorials are to consist of a headstone made of an upright, single plate (Monolith), in natural hard stone, set directly into the ground. This headstone will be installed by burying at least 25% of its height.
- e. The maximum height of the visible part of the headstone is 900mm (3ft). The maximum width is 760mm (2ft6in). The minimum thickness must be 75mm (3in), maximum thickness 100mm (4in)
- f. All memorials (including replacements) erected in the cemetery will be installed in accordance with the standards laid down by the National Association of Memorial Masons (NAMM) in existence at the time of installation.
- g. Kerbstones on graves are not permitted.
- h. Ledgers on graves are not permitted.
- i. Infilling with chippings, bark or any other material is not permitted.
- j. Details of **ALL** new memorials, or changes to existing ones, including inscriptions, are to be submitted to Lacock Parish Council for approval **BEFORE** installation.
- k. Flowers shrubs or other plants must not be planted in a grave space and will be removed by the Council.

MAINTENANCE:

The Parish Council may remove any plants or shrubs which appear to be neglected and/or which extend beyond the edges of the grave space.

The Parish Council shall not remove any plants or shrubs without informing, at least 28 days in advance by post in writing, of its intention so to do to the person named as responsible for maintaining the grave at the last known address of that person.

The Parish Council shall not remove any plants or shrubs without posting a notice on the cemetery chapel, at least 28 days in advance, informing all of its intention so to do.

DOGS:

No dogs (excluding assistance dogs) are permitted in the cemetery grounds.

ALCOHOL:

No alcohol will be permitted anywhere in the cemetery.

ENFORCEMENT OF RULES:

The Parish Council expects everyone to comply with these rules, and reserves the right to vary them as and when it deems it to be necessary.

The Council will also remove any item or rectify any situation which it believes is contrary to the rules of the cemetery at the time or is a matter of safety.

The Council does not accept responsibility for any damage to memorials etc. howsoever caused.

HEALTH & SAFETY

A Health and Safety inspection of the cemetery will be carried out annually by the Parish Council, including a topple test of all memorials/headstones.

Where an issue of any sort is identified with a grave, an attempt will be made to identify the holder of the exclusive rights for that grave before any remedial action is taken.

Where the holder cannot reasonably be traced, or maintenance has clearly not been carried out for a while, the Parish Council shall have the right to take whatever steps it deems necessary in the interest of safety, appearance and wellbeing of the grave/memorial/headstone.

Cemetery Fees (updated 01/04/2023)

There are two levels of fees:

PARISHIONER: - defined as the deceased being:

- A person who immediately before his/her death was a parishioner of the Parish of Lacock in the County of Wiltshire.
- A still born child where the parents (or one of them) was, or at the time of interment are parishioners
- At the discretion of the Council, a person who for a significant part of his/her life was a parishioner, but was obliged to live elsewhere shortly before his/her death eg to a nursing home or relative's home outside the parish.

NON PARISHIONER: defined as the deceased being:

- A person from outside the Parish of Lacock but with Lacock family connections, who wishes to be interred in Lacock Cemetery in an existing previously owned/used grave space belonging to a close relative or immediate family

GRAVE PLOTS:

(Purchase of Exclusive Right of Burial)

	Parishioner
a) In an earthen grave 7ft x 4ft	£330.00
b) Of cremated remains in a plot 3ft x 2ft	£220.00

INTERMENTS:

These fees do not include the cost of digging any plot. This is the responsibility of the purchaser or his/her agent.

	Parishioner	Non Parishioner
a) A stillborn child, or not exceeding one month	No charge	No charge
b) Child under 12 years	£165.00	£330.00
c) Child/person exceeding 12 years	£330.00	£660.00
d) Interment of ashes, or additional interment	£143.00	£286.00

MONUMENTS, STONES, TABLETS, INSCRIPTIONS:

a) Erection of headstone	£110.00	£220.00
b) Any additional inscription after the first	£ 38.50	£ 77.00
c) Recumbent tablet (cremation only) Approx 2ft square	£110.00	£220.00
d) Re-erection and replacement of memorials	£110.00	£220.00

SEARCHES:

a) For a search in registers held by the Parish Council	£20.00
b) For a certified copy of any entry in the Burial Register	£10.00

CREMATED REMAINS SECTION:

- No memorial is to be installed, nor changes made to an existing one, without prior written permission of the Parish Council.
- The tablet/headstone must be supported on a base.
- The top of this base must be just below the level of the ground immediately surrounding it.
- Memorials tablets may be placed without delay after an interment.

