



**Minutes of the Parish Council meeting  
held on 10 February 2025  
at 7.00pm in the Manor Room**

**Those Present:**

L Heren, S Wise, P Shaw, S Gregory, H Shepherd, J Durrant and C Doel.  
Also present: S McMillan and five members of the public

**1 APOLOGIES FOR ABSENCE:**

Apologies were received from P Holliday, P Burkinshaw, J Boldon and P Glen

**2 DECLARATIONS OF INTEREST ON AGENDA ITEMS:**

There were no declarations of interest received

**3 PUBLIC QUESTION TIME:**

Annabelle Sanderson: several residents on Bowden Hill had raised concerns with her about the speed of vehicles in both directions in the 30mph zone around Bewley Crescent. She asked whether the PC had ever discussed the implementation of a Speed Watch Scheme on Bowden Hill. If PC thought it a good idea she would be very happy to help with this. SG explained that a metro speed count would be needed before applying for Speed Watch Scheme. PS added that PC is in the process of putting in some physical interventions along Bowden Hill and that the PC recognises the issues involved. LH proposed, seconded JD, that PC request a metro count as soon as possible. PS to instigate.

**4 MINUTES OF PREVIOUS MEETING:**

It was agreed (HS/SW) that the minutes of the meeting held on 13 January 2025 be signed as a true record.

**5 UPDATE FROM MINUTES/ACTION LOG:**

The Action Log was updated

EV charging project – funding has been allocated – just checking the electricity – 6 or 8 charging points which will be available to visitors and also villagers in Hither Way car park; currently no plans for Red Lion residents’ parking area.

Parking at Stoggy Lane – no update – action closed.

Emergency Plan has been updated – action closed. PB to add to PC website in appropriate area for parishioners’ reference.

## **6 UNITARY COUNCILLOR – UPDATE:**

DW - no written update was provided.

## **7 NATIONAL TRUST UPDATE:**

The update from NT was circulated to members prior the meeting the content of which was noted. All work on 20 Church Street likely to be finished by end of March 2025 – there will be an Open Day. The last point in the update (AOB) concerning a councillor’s behaviour is duly noted and apologies extended. It is being addressed within PC.

## **8 AREAS OF RESPONSIBILITY – REPORTS:**

### **J Durrant –**

A written update from JD was circulated to members prior to the meeting.

JD reported that the Village Hall Booking Secretary had resigned and that an online booking system has been set up.

### **H Shepherd –**

An update from HS was circulated prior to the meeting. HS reminded members that Great British Spring Clean would take place on Saturday 22 March 2025. FOLS have begun to send information to residents re this years Scarecrow Trail. School has agreement from Wiltshire Council that numbers can be increased from next year. School travel plan – questionnaires going out to parents. The bicycles seem to be doing the job of safety measures at the moment.

A request from Lacock School for a grant (£1k) towards the purchase of new outdoor equipment for the EYFS outdoor area; FOLS contributing £5300. HS proposed that the PC support the grant application, seconded SG, All in favour.

### **C Doel –**

Nothing to report. Erection and registration of new defibrillator at Red Lion public toilets to be completed with assistance from NT.

### **S Gregory –**

SG’s report was circulated prior to the meeting and the content noted.

PH has reported damage to the porch at 7 Church Street which happened because the developer seems to not be following their Owner Construction Method statement. LH had already contacted developer & responded that the developer is working within their Highways licence and will remind all external contractors of their duty of care to the village.

Double yellow lines at the top of Nethercote Hill, outstanding from 2019, have been completed

**P Shaw –**

PS advised that the Corsham Road metro has shown there is no further action needed from WC re speeding vehicles.

Freedom of Information request regarding residents' parking survey – information requested has been sent. Proposed by PS, seconded LH, that the request/response is published on the PC website.

Agreed.

**P Glen –**

James Long have advised that they intend to carry out the works to memorials in Lacock cemetery at the end of March/early April depending on the weather.

**S Wise –**

SW's report had been posted in Dropbox prior to the meeting. Various footpath issues still not resolved.

Latest working party at community orchard worked hard and work on the planned shelter scheduled to start on 8 March.

**L Heren –**

LH advised that the new Corsham Road noticeboard has been erected.

**9 FLOOD SIGNS:**

A further discussion took place on the purchase of flood signs. It was finally agreed that flip-up signs should be investigated and PS agreed to look into the matter for costs and LHFIG viability.

**10 CORRESPONDENCE:**

- 1 Lime Down Solar Park – Notice of publication of Statement of Community Consultation - **to be posted on PC website**
- 2 Email from Simon Wise re Damage to the wall of the stone bridge crossing the Avon at Lacock (C155) – **reported on MyWilts – Structural Engineer to review**
- 3 Quotes from Falcon Landscapes for 2025 - Work to cemetery hedge (£385), Grass cutting in Lacock Cemetery on ad hoc basis (£320 per cut), Work to hedge opposite cemetery to roundabout and from roundabout towards car park on both sides (£540) – **proposed LH, seconded JD to accept quotes – all in favour.** It was agreed to continue with grass-cutting services from Falcon Landscapes and 3x competitive quotes will be sought in time for Spring 2026.
- 4 From Ben Rysenn (Notton House Academy) – Highways Improvement Request Form – requesting zigzag lines on both sides of the road outside the school and need LPC approval to progress the works – **more information needed – agreed in principle – zigzags not permitted on the highway; LS to write to Notton House requesting further information.**
- 5 From Aaron Laws requesting a grant on behalf of the school/Friends of Lacock School for the purchase of new outdoor equipment for EYFS outdoor area – amount requested £1,000 – **grant approved – see under AoR**

- 6 From Celina Bryan – suggesting the idea of a live feed or live streaming webcam/outdoor landscape video camera when heavy rainfall affects the two bridges – **SW to explore the possibility**
- 7 Email from Patrick Holliday re 7 Church Street – Porch hit again - **noted**
- 8 Email from FoLS chair – seeking permission to use the Playing Field for the Scarecrow Trail 19/20 July – **Proposed HS, seconded JD permission granted**
- 9 From Emily Frayling – NT update – February - **noted**

**11 FINANCE:**

i) It was resolved (JB/HS) that the following accounts be paid:

S Steward	£ 472.10	(for January)
S Steward	£ 15.19	(office/exps)
Idverde Ltd	£ 279.94	(Village mtce – January)
Idverde Ltd	£ 270.82	(PF mtce – January)
Idverde Ltd	£ 9.60	(C/Rd dog bin empty - January)
S C Cole Plumbing & Heating	£2598.48	(VH boiler replacement –retrospective)
Lacock Village Hall	£. 269.00	(Village Hall 2025 bookings)
HMRC	£ 316.22	(PAYE)
Sovereign Design ...	£1070.27	(C/Rd play area - retrospective)
Lacock CE School	£1000.00	(EYFS grant)

ii) **To approve Statement of Account –**

It was resolved (JD/CD) that the statement of account showing a balance of £31651.78 as at 15 January in the Co-operative Bank current account (statement no.254) and £51846.31 in the Cambridge & Counties deposit account should be signed by the Chair as being correct.

**12 PLANNING:**

**PL/2025/00233**

Notification of proposed works to trees in a conservation area – Lacock High Street to Junction of Hither Way **NO COMMENT**

**PL/2025/00262**

Notification of proposed works to trees in a conservation area – 3 West Street, Lacock **NO COMMENT**

**PL/20/02335/REM**

Application (following outline application 14/12118/OUT) for the approval of reserved matters (appearance, landscaping, layout and scale) for the erection of 134 dwellings (Phase5) public open spaces, play spaces and associated infrastructure and landscaping - Rowden Park, Patterdown Road, Chippenham (Redcliffe Phase 5) **NO OBJECTION**

**PL/2025/00860**

Notification of proposed works to trees in a conservation area – Lacock Abbey, High Street, Lacock **NO COMMENT**

**13 OTHER MATTERS FOR INFORMATION/DISCUSSION:**

- i) Forthcoming local elections – timetable? LS to circulate details

**14 DATE OF NEXT MEETING:**

Monday 10 March 2025 at 7.00pm in the Village Hall.

The meeting closed at 8.38pm

Signature of Chair upon approval of Minutes

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10 March 2025