Minutes of the Meeting of Lacock Parish Council held in Lacock Village Hall on 27 July 2026 at 7:00PM.

Present: Cllrs L Heren (Chair), S Wise, A Bone, T Brown, P Chilton, P Fennell.
Also present: T Edge (Clerk)

LPC/26-27/086 To receive apologies and note absences
Apologies were received from Cllr S Longo. Cllr Bowsher was absent.

LPC/26-27/087 To receive declarations of interest on agenda items
There were no declarations of interest.

LPC/26-27/088 Public Participation
There were no members of the public present.

LPC/26-27/089 To receive and note the Annual Internal Audit Report for the financial year ending 31 March 2026

Resolution: The Parish Council unanimously resolved to accept recommendations of the Annual Internal Audit Report for the financial year ending 31 March 2026 and instructed the Responsible Financial Officer and Councillor responsible for finance to develop an action plan and to implement accordingly.

LPC/26-27/090 To consider and approve Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return (AGAR) 2025/26

Resolution: The Parish Council unanimously resolved to approve Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return (AGAR) 2025/26.

LPC/26-27/091 To consider and approve Section 2 (Accounting Statements) of the Annual Governance and Accountability Return (AGAR) 2025/26

Resolution: The Parish Council unanimously resolved to approve Section 2 (Accounting Statements) of the Annual Governance and Accountability Return (AGAR) 2025/26.

LPC/26-27/092 To approve the dates for the Period for the Exercise of Public Rights and note the publication of the Notice of Public Rights and unaudited AGAR documents

Resolution: The Parish Council unanimously resolved to approve 30 July 2026 to 10 September 2026 as the period for the Exercise of Public Rights and instructed the Clerk to publish the Notice of Public Rights and unaudited AGAR documents.

LPC/26-27/093 To consider proposals for the provision of external payroll and pension services and to appoint a provider
The Parish Council considered two quotations received from providers invited to quote for the provision of external payroll and pensions services. A third provider was invited but did not submit a quotation.

Resolution: The Parish Council unanimously resolved to appoint PATA UK to provide pension and payroll services at a monthly cost of £17.10 plus set-up and ad hoc costs per the associated fees schedule, effective 1 August 2026 under the Local Government Act 1972 s.111.

LPC/26-27/094 To consider Lacock Primary School's request to replace the storage container behind the sports court with a larger unit – dimensions: 6.06m (L) × 2.44m (W) × 2.59m (H)

Resolution: The Parish Council unanimously resolved to agree to Lacock Primary School's request to replace the storage container behind the sports court with a larger unit – dimensions: 6.06m (L) × 2.44m (W) × 2.59m (H)

LPC/26-27/095 To consider quotation for amended bin collection schedule to 30 September 2026

Resolution: The Parish Council unanimously resolved to accept idverde's quotation for a revised bin schedule for £10.00 per bin per collection, under the Litter Act 1983 ss.5-6.

LPC/26-27/096 To consider payments for approval

Resolution: The Parish Council unanimously resolved to approve the schedule of payments for July and August 2026:

Invoice No.	Payee	Description	Net Amount (£)	VAT Amount (£)	Gross Amount (£)
	T Edge	Revised Clerk salary and allowances Jul 2026	1,191.32	-	1,191.32
	NEST Pensions	Revised Employer/ee pension contributions Jul 2026	111.33	-	111.33
	T Edge	Clerk salary and allowances Aug 2026	1,191.32	-	1,191.32
	NEST Pensions	Employer/ee pension contributions Aug 2026	111.33	-	111.33
LVH-2025-175	Lacock Village Hall	Meeting room hire 2026	314.00	-	314.00
LVH-2025-216	Lacock Village Hall	Meeting room hire 27 Jul 2026	21.00	-	21.00
WALC - 1310	Wiltshire Association of Local Councils (WALC)	Introduction to cemetery management training	50.00	10.00	60.00
100510	Miss Claire Lingard T/A WGW	Year-end internal audit services 2025/26	1,180.00	-	1,180.00
	Lacock and District Garden and Allotment Association	Grant payment - Lacock cemetery allotment tree works	1,000.00	-	1,000.00
WEB18562	HCI Data Ltd	Domain renewal (lacockoarishcouncil.gov.uk) 2026-28	95.00	19.00	114.00
		Total	**5,265.30**	**29.00**	**5,294.30**

LPC/26-27/097 To consider planning applications received

Reference and location	Proposal	Stance
PL/2026/04517 – The Old Rectory, Cantax Hill, Lacock, Chippenham, SN15 2JZ	Notification of proposed works to trees in a conservation area - T1 - Weeping Willow tree re-pollard back to previous pollard points.	No objection

Resolution: The Parish Council unanimously resolved to make no objection to planning application PL/2026/04517 and instructed the Clerk to submit the relevant representation.

The meeting was closed at 20:05.

Date of Next Meeting – **Monday 14 September 2026**